Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Wharton Dual Language Academy

MEETING #: 3

LOCATION: Wharton Dual Language Academy K-8

DATE / TIME: November 3, 2014 3:45 pm

ATTENDEES: (those marked with a check were present)

✓	Jennifer Day	Principal	✓	Martha Rangel	Teacher
✓	Patricia Selin	IB/GT Coordinator	✓	Raul Ramos	PTO President
✓	Cynthia Rangel	Teacher	✓	Marna Marsh	Parent
✓	Emily Cole	Community	✓	Taryn Kinney	Parent
	Kenneth McPherson	Community	✓	Michael Stravato	Parent
✓	Sue Robertson	HISD	✓	Albert Wong	HISD

PURPOSE: Review/confirm the Wharton Dual Language Academy's "Guiding Principles" and discuss the WDLA Capacity Model.

AGENDA:
- Review and approve the School's Guiding Principles
- Review the School's current education program vs. proposed WDLA Capacity Model
- What to expect at the next PAT Meeting

DISCUSSION:
1. Since David Funk was not available, Sue Robertson, GM of HISD Facilities Planning, introduced herself, as did all the other PAT members who were present at the meeting.
2. The Capacity Model was described by Ms. Robertson as a planning tool that helps to determine the appropriate number of teaching stations for each grade level, based upon the current and projected needs of the school. The norms for each grade level depend upon classrooms sized for either 22 or 24 students. The number of students in current WDLA classrooms vary from the smallest, with 18 students, to the largest, with 25 students.
3. An 85% Utilization Factor was noted in the capacity model for the Middle School grade levels but was deleted later when one of the PAT members questioned its application for K – 8 schools. This is typically not applicable at the elementary school grade levels since most classrooms are utilized 100%

throughout each day. With the deletion of the utilization factor, the estimated program capacity approaches 800 students.

4. It was noted that there is some attrition in the middle school grade levels due to other interests for these students, such as sports, cheerleading, band, music, etc., that caused students to leave the WDLA program and go to middle schools instead. Some of the middle schools named as possible magnet, non-zoned destinations were Burbank, Pin Oak, Hamilton and Lanier.

5. The typical WDLA middle school model has with 7 periods a day and Spanish as the elective.

6. The target for the WDLA capacity model is 126,000 SF, with a 38% add-on factor applied for building support areas.

7. Some of the current, existing classroom sizes are approx. 650 SF, which are smaller than the current HISD standard of 850 SF.

8. Tours of local schools with 21st Century Learning environments were discussed as possibilities in the near future, with Pine Shadows, Herrod and Salyards named as some that might be available for visits.

9. The Draft Educational Specifications Program for Wharton DLA is currently to be developed by the end of January 2015, with final Ed. Specs. issued after the completion of the Schematic Design Phase.

10. The typical Dining Commons area is sized to handle one third of the total student population, plus 200 students. These types of multi-purpose spaces are the most important since they can serve many functions.

11. The current IB Program is just at the elementary school level and doesn't extend into the middle school level.

QUESTIONS/ANSWERS:

a. There were no additional questions from the PAT.

ACTION ITEMS:

2-1 Schedule a possible follow up meeting to complete and approve the Wharton DLA Capacity Model. (Wong, Funk)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Begin reviewing for Space Requirements and introducing Space Descriptions

NEXT PAT MEETING: Monday, December 1, 2014 3:45 pm, Wharton Dual Language Academy

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA
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