



Project Advisory Team Meeting Minutes

Davis High School

MEETING NO.: 009

LOCATION: Davis High School

DATE / TIME: February 17, 2014, 3:45 pm

ATTENDEES: Julissa Alcantar-Martinez, Principal; Emily Cole, Community Member; Chudi Abajue, Bay-IBI; Mark French, Bay-IBI; Princess Jenkins, HISD-Facility Planning; Troi Taylor, HISD-Program Manager; Louisa Meacham, Teacher; Mario Martinez, Alumni; Eric Jimenez, Band Teacher; Connie Esparza, Community Member; Alex Rios, Alumni; Sandra Reyna, Teacher; Jonathan Ruppert, School Culinary Arts Teacher; Gloria Barrera, HISD-Facility Planning; Marvin Stone, HISD-Program Manager; Bryan Lozano, Audio/Video Instructor; Xochitl Jimenez, Avenue CDC; Sunny Stubbs, Theatre Teacher; Daniel Brewster, Bay-IBI

PURPOSE: The purpose of this meeting was to present the Seattle, Washington, fieldtrip photos and to develop the draft capacity model for Davis High School.

AGENDA ITEMS:

- Provide Update on the Current Status of the Project
- Provide a Photo presentation on the Seattle, Washington field trip to see 21st century schools in action
- Develop the Davis HS capacity model
- What to expect at the next PAT meeting

NOTES:

Discussion

1. Troi Taylor, HISD Program Manager, reiterated the need for each Davis HS department to markup and return the room descriptions for their space. Once the forms are submitted, the changes will be noted and the revised documents will be distributed at the following PAT Meeting for review and acceptance. Audio/Visual, Math, Social Studies, and Culinary room descriptions have not been returned with comments
2. Principal Alcantar-Martinez presented a photo summary of Valley View Middle School, Marysville Getchell, and University of Washington's Allen Research Commons.
 - a. Question: Did the Seattle schools mention anything about building safety if you use a lot of windows?
Answer: The schools are not susceptible to hurricanes and tornadoes are extremely rare. The wind damage potential is minimal.
 - b. Question: How many stories will the new Davis HS be?
Answer: The height of the new school will be determined during the Schematic Design phase.
 - c. Question: Can the Davis HS budget support the photos shown of the Seattle, Washington schools?

Answer: The design for the new school can incorporate best practices and ideas from the Seattle schools; using materials and finishes that meet the Davis HS budget.

d. Question: Can Davis HS raise money to add to the construction project?

Answer: Yes.

3. Princess Jenkins, HISD Facilities Planner, presented and developed the Capacity Model. She committed to distribute the draft Space Requirements by Tuesday, February 25, 2014. The PAT should comment on their departments of interests and submit their comments by Tuesday, March 4, 2014.

a. Question: Why is the PAT reviewing the capacity model again (it was reviewed in October 2013)?

Answer: The original capacity model was performed in October 2013; prior to several new members joining the PAT and the new insight obtained from the Seattle field trip.

What to Expect Next PAT Meeting

1. The goal of the next meeting is to review and complete the modified room descriptions and draft space requirements.

ACTION ITEMS:

9.01 Return room descriptions to the program manager, Troi Taylor, by February 21, 2014 (Davis High School PAT)

NEXT MEETING: The next meeting will occur on Monday, March 24, 2014 (moved to the 4th week of March to account for Spring Break).

Please review the meeting minutes and submit any changes or corrections to Troi Taylor. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Troi Taylor

Program Manager, Taylor Construction Management, LLC.

HISD – Construction & Facility Services

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