



## Roberts Elementary Academic Integrity Policy

At Roberts Elementary we encourage all students to demonstrate principles of *Academic Honesty* as an essential part of their involvement in the Primary Years Programme. Academic honesty is promoted to instill integrity, assist in character development and to develop principled students. As a school community we promote academic honesty in a positive and practical way across our school and stress the benefits of properly conducted academic research and a respect for the integrity of all forms of work. We encourage our students to be:

- Inquirers – who acquire the skills necessary to conduct inquiry and research
- Knowledgeable – who explore concepts, ideas, issues and perspectives
- Principled – who act with integrity and honesty, take responsibility for their own actions
- Open-minded – who are accustomed to seeking and evaluating a range of points of view
- Risk takers – who are articulate in defending their beliefs.

This policy reflects the attributes/qualities of the IB Learner Profile that Roberts Elementary strives to develop and are inherent in Robert’s Mission Statement:

*Roberts Elementary strives to develop leaders in a global society who are inquiring, knowledgeable, and caring young people with a sense of community, respect, and tolerance for diversity, and a love of learning.*

### Practices, Roles and Responsibilities

	<b>Teachers will:</b>	<b>Students will:</b>	<b>Parents will:</b>
<b>Standard Practices:</b>	<ul style="list-style-type: none"> <li>- Create essential agreements for group and individual work</li> <li>- Adhere to District policy regarding education technology, data, internet security and safety, copyright laws and compliance</li> <li>- Model and teach best practices and consequences</li> </ul>	<ul style="list-style-type: none"> <li>- Follow classroom’s essential agreements for group and individual work to act with integrity and honesty consistently</li> <li>- Adhere to District policy regarding education technology, data, internet security and safety,</li> </ul>	<ul style="list-style-type: none"> <li>- Support and understand the school policy regarding consequences regarding unethical decisions and actions</li> <li>- Receive updates on academic integrity guidelines through multiple channels determined by leadership team</li> </ul>



	<ul style="list-style-type: none"> <li>- Promote authentic work in the classroom</li> </ul>	<ul style="list-style-type: none"> <li>copyright laws and compliance</li> <li>- Understand consequences of unethical decisions and actions</li> </ul>	<ul style="list-style-type: none"> <li>- Model and provide consistent reminders about the importance and meaning of academic honesty</li> </ul>
<b>Testing Practices:</b>	<ul style="list-style-type: none"> <li>- Actively monitor testing and provide verbal feedback</li> <li>- Ensure appropriate testing environment</li> <li>- Provide explicit testing instructions</li> <li>- Report any testing violations or unethical behavior to administration</li> </ul>	<ul style="list-style-type: none"> <li>- Practice integrity during testing</li> <li>- Report any testing violations or unethical behavior to the teacher</li> <li>- Adhere to testing guidelines provided by the teacher and ask for clarification when needed</li> </ul>	<ul style="list-style-type: none"> <li>- Remind student of appropriate behaviors during testing</li> <li>- Report any testing violations or unethical behavior to the teacher</li> </ul>
<b>Research Practices:</b>	<ul style="list-style-type: none"> <li>- Teach and implement research guidelines using Independent Investigation Method (IIM), a school wide process</li> <li>- Provide tools to students for maintaining academic integrity during research (e.g. citation tools, safe research sites, etc.)</li> <li>- Demonstrate the ethical use of sources</li> </ul>	<ul style="list-style-type: none"> <li>- Learn to synthesize, summarize and paraphrase information</li> <li>- Cite the sources of information that are used according to grade level guidelines</li> <li>- Utilize teacher-provided tools to cite sources in research when developmentally appropriate</li> </ul>	<ul style="list-style-type: none"> <li>- Support the ethical use of sources</li> </ul>

**Remediation:**

When addressing issues of academic dishonesty, the first step will be a conversation with the student about appropriate ethical behavior (could include redoing the assignment or test), the next step will be parent and/or leadership involvement that may lead to an academic/behavioral contract.