

**RUFUS CAGE ELEMENTARY SCHOOL
AND
PROJECT CHRYSALIS MIDDLE SCHOOL**
4528 LEELAND STREET
HOUSTON, TEXAS 77023
TEL. 713-924-1700 FAX 713-924-1704

**Shared Decision Making Committee
Meeting Agenda
Monday, September 26, 2017**

- I. Welcome
- II. Decline in Student Enrollment and faculty/staff Impact
- III. Q and A
- IV. Closure

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**SHARED DECISION MAKING COMMITTEE
MEETING MINUTES**

The Cage/Chrysalis Shared Decision Making Committee met on Tuesday, September 26, 2017. The members present were Jose Covarrubia, Erica Leos, Ashley Contreras, Edna Barrera, Jazmin Perez, Brook Brooks, Andrew De La Rosa, Spencer Stott, Cynthia Bohorquez, Lisa Rodriguez, Sandra Villanueva, Julie Melliza, Tyler Prough, Valerie Kubos and Ricardo Arrazate.

Dr. Covarrubia welcomed the SDMC for a brief meeting to discuss the lower than expected enrollment at Cage Elementary and Project Chrysalis Middle School as well as the budgetary impact. He expressed his regret for bringing bad news to the committee but also reassured members that as reassignments occur that every effort will be made to minimize the disruption to academic instruction.

Cage Elementary School:

Expected Enrollment: 545

Actual Enrollment: 512

Difference: 33

Budget Impact: \$144,742.00

Positions Impacted: 2 Classroom Teachers and 5 Staff Members

Project Chrysalis Middle School:

Expected Enrollment: 276

Actual Enrollment: 263

Difference: 13

Budget Impact: \$ 53,500.00

Positions Impacted: 1 Classroom Teacher

He told the SDMC the administrative team would be meeting with the faculty and staff members that would be impacted by the end of the week.

Dr. Covarrubia mentioned that due to the current budgetary constraints, the school will not be making any major purchases at this time. Purchases will be made for supplies only.

It was also mentioned that the dinner service for Cage Elementary and Project Chrysalis MS would begin on Monday, October 2, 2017 from 3:15-4:15. All persons age 1-18 are eligible to eat a free meal. Adult meals are sold for \$3.75.

The meeting adjourned.