

Janowski Elementary

SDMC Meeting
December 20, 2018

Teacher Name	Grade Level
Nicki Frankie	5th
Crystal Soltu	Pre-K
Candelario Traino	4th
Lazarro Medina	3rd
E. Espinoza	
M. Arzola	1st.
C. Castillo	2nd
Virginio R. Ascencio	Kdg.
Lesly Wolfe	Fine Arts
M. By	Principal

Janowski Elementary

SDMC & Safety/Security Meeting

December 20, 2018

- Budget
 - Settle up meeting was December 10th
 - Budget deficit \$57,000.00
 - Next steps for Spring semester in regards to budget

- Wrap around services
 - Position posted

- Instruction
 - Targeting meets and masters in afterschool interventions
 - Working with Tier 3 students in small group instruction
 - Administration pull out interventions

- Safety and Security
 - Concerns around the campus

Janowski Elementary

7500 Bauman

Houston, Texas 77022

Through rigorous and engaging instruction provided within a safe and structured environment Janowski Elementary prepares PreKinder thru 5th grade students for higher education and beyond.

SDMC Minutes

December 20, 2018

Members Present: Ms. Bazan, Ms. Espinoza, Ms. Frankie, Mr. Trevino, Mr. Medina, Ms. Castillo, Ms. Arzola, Ms. Ascencio, Ms. Stolte, and Ms. Wolfe

Budget

A settle up meeting was held on December 10th and we ended up with a deficit of \$57,000. There was a discrepancy found in the budget regarding the sharing of Ms. Gavin and was resolved. As of right now, we have about \$11,000 remaining for the spring semester. This money will be earmarked for substitutes based on the fact that \$10,000 has already been spent on subs this semester. There will be no extra money to be spent for the spring.

In the spring, if teachers plan to be out, the front office needs to be notified before requesting a substitute teacher. Ms. Rey will be the first option to cover teachers. Mr. Guerra will only be on campus two days a week until spring break and his position will probably be closed after spring break. Administrators and other front office staff will also be helping to cover and to pick up any other slack.

The budget will be shared in January and planning for next school year will take place next semester. Boxes of paper will be distributed for the upcoming semester. If anything is needed (supplies), please check with the front office in case we have something that is needed.

Wrap Around Services

Janowski currently has an open position for a Wrap Around Services Coordinator. This is a district initiative that is grant funded and paid by the district. This person will help in the community/on campus but the exact details of the position and its function are still unclear. Ms. Bazan will pull administrators and SDMC members to help with the interview process. Three people will be chosen by Ms. Bazan and the final candidate will be chosen by the Wrap Around Services Manager. We will know more in January and interviews will be conducted by mid to late January.

Instruction

Ms. Bazan reviewed the instruction details that were discussed during PLCs:

- Tier 1 and 2 students will be targeted
- Tier 3 students will be addressed in small groups
- Administrators will be pulling 3rd/4th/5th grade students by mid-January

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LPAC just met and will be addressing students on a case-by-case basis to decide in which language the students will test best. The length of time in the country or the language of instruction will not matter. The decision will be made on whatever is best for the student.

Safety and Security

Concerns about students being dropped off too early or too late were shared. A flyer will go out to advise against these practices and stress the safety concerns we have against them.

An announcement will be made about students using the restroom in the 3/4/5 hallway. Students are not to stop at the restroom on the way to class without permission from their teacher. Students are coordinating meetings and spending a lot of time out of class. Teachers should keep a log of when students are out of the room and note the amount of times they are leaving. Students should not be going to the restroom multiple times without a doctor's note.

Adult restroom cleanliness is to be addressed in grade level meetings. Please keep the adult restrooms clean and make sure to clean up after yourselves.

Adults should not be entering the student restrooms. It only takes one child to accuse a teacher of inappropriate behavior for a full investigation to take place. A female teacher can enter the boys and the girls' restrooms. A male teacher can only enter the boys' restrooms if there is an issue. Call an administrator if you ever feel uncomfortable about going into the restrooms to address a problem.

Miscellaneous

- It is being considered to bring an outside theater performance for the Winter event for next school year.
- The notes in the teacher boxes are **Not Mandatory**
- Please ensure that Friday is used to have classrooms and materials ready to go for Monday, January 7, when we get back. This includes submitting revised daily programs for the spring semester by Friday, December 21.