**Bob Lanier Middle School**

**Shared Decision-Making Committee**

**January 17, 2020**

**Minutes**

* **School Safety**
* Physical
* Fire Drills
* **Threats**
  + **Thoughts on Bellaire incident:**
    - **Parents appreciate that the information was communicated quickly and effectively.**
    - **How do we handle anonymous notes/threats?**
      * **Police officer investigates.**
* **Lockdown Drill: January 21, 2020 (Tuesday)**
* Shelter in Place
* Arrival
  + Parent speeding in parking lot. This is a danger to students/staff.
* Dismissal
* Access
* Transitions
* Lunch
* Sandy Hook Promise
* Election Day
* Emotional
* No Place for Hate
* Social Workers
  + There is an intern on campus.
* Second Chance
* Sandy Hook
  + Students are utilizing tip line. Encourage them to continue to use this. If you See something Say something.
  + There were 3 grade level assemblies.
* PLC #1: What do we want our children to know and be able to do?
* Team collaboration
* Curriculum
* Lesson Plans
* IB MYP Units
* PLC #2: How will we know if our children have learned what we want them to learn?
* CFU/Daily/Weekly Assessments
* Common Formative Assessments
* Renaissance 360
* STAAR/TELPAS
* Iowa (for G/T)
* PSAT
* AP Spanish Language/AP Mandarin Chinese Language
* PLC #3: How will we respond when, in spite of our best efforts, we discover that some of our children have not learned what we want them to learn?
* Tier 1 (regular classroom instruction)
* Tier 2 (in-class intervention by teacher; small flexible groups; one-on-one)
* Tier 3 (student(s) pulled out by interventions specialist(s)); tutorials)
* PLC#4: How will we respond when we discover that some of our children already know what we want them to learn and be able to do?
* **Operational Issues**
  + **Withdrawal process**
    - **Better communication. Potentially send an email to teachers.**
    - **Send a report to teachers and if the student is present, they will go around with a clipboard to their teachers.**
  + **New Students**
    - **Requirement for enrollment is last report card.**
    - **The student schedule must be made.**
    - **Need to figure out a consistent way to introduce students.**
* **Parent Report**
  + **Birthday lockers are amazing**
  + **The traffic mess on Harold St.**
    - **People are breaking street laws.**
    - **Ms. Murry’s Action plan of Harold street:**

1. **Have the School Distribute a map with the clearly indicated ways to park and pickup around the school (WITH ARROWS FOR TRAFFIC FLOW) – From Principal**
2. **A kindly Worded Reminder Email to the Parents about being respectful of the neighbors and following the law (through the PTO/Purple Page?)**
3. **Everyone calling the city Central Office Station to file an Alert Slip – 7137-247-4400 You will need to give them the times of day when the infractions are happening. Or try calling 311 – I had no luck there.**
4. **Have teachers stationed at Teacher Parking Lot in the Morning and Afternoon to assist in making sure parents are not using that lot.**
5. **Ask for assistance from HISD Police.**
6. **Repeat….**

* **The signs across the street on the south side of Harold St. says, “no parking or standing”. It is illegal to park there.**
* **Parents should not park, they should continue to go through the carpool line.**
* **People should not be parking on Harold St.**
* **Principal will meet with Ms. Murry to see what the vision will look like.**
* **Potentially have the city come out to give tickets.**
* **Asking the city to input a 4-way stop.**
* **Constable main concern is getting students safely across the street. They rarely give tickets.**
* **Lines should be repainted that say reserved in admin parking lot.**
* **Signs need to be bigger and more specific.**
* **No parent or students allowed to walk through the bus lane.**
* **Designate a spot for band?**
* **Tutoring students enter through the front of the building.**
* **Band and sports drop off kids in bus lane….**
* **Potentially put together a Traffic/Parking Committee**
* **Repainting the lines**
* **Will put ant killer out in field.**
* **Business partner**
* **Community Partner**
* **Old Business**
* **TEA Takeover**
  + **Meeting at Hattie May White**
* **6-week versus 9-week grading periods**
  + **Majority want 9wks!**
  + **Survey will be sent out**
* **New Business**
* **Master Schedule 2020-2021**
  + **Cluster time and department time**
* **Progress Report Conduct Grades**
  + **There needs to be proper documentation for a student to receive a “P” or lower.**
  + **Place something in the Teacher Handbook that states this process and policy.**
  + **Vote to approve criteria will be the same for Progress Report and Report Card 🡪 Approved**
* **ManageBac**

Meeting Adjourned

Faculty Advisory Committee

**Next Meeting: February 14, 2020**