



CONSTRUCTION AND FACILITY SERVICES (CFS)
3200 Center Street, Houston TX 77007-5909

Facilities Planning

Project Advisory Team Meeting Minutes
Grady Middle School PAT

MEETING NO.: 006

LOCATION: Grady Middle School

DATE / TIME: September 10, 2013, 1 p.m.

ATTENDEES: Ellecia Knolle, Briargrove Elementary School PTO President; Mary Lynn Khater, Grady Parent; Gretchen Kasper-Hoffman, Principal; Carolina Weitzman, Natex Architects; John Haugen, Natex Architects; Robert Barrera, Rice and Gardner Consultants, Inc.; Heidi Prince, Parent; Mirrat Noon, Parent; Penny Butler, Community Member; Rick McConn, community Member; Kedrick Wright, HISD – Senior Manager Facilities Design; Anthony Payne, Natex Architects; LaJuan Harris, HISD Facilities Planner

PURPOSE: The purpose of this meeting was to review floor plan modifications for Grady Middle School prepared by Natex Architects.

AGENDA ITEMS:

- Review Floor Plan Modifications
- What to expect at the next PAT meeting

NOTES:

1. John Haugen, Natex Architects presented the latest version of the floor plans.
 - a. The elevations of the new classroom addition are designed to make the school look like one building and not a building with a new addition.
 - b. The awning at the parent pick up area was added to the elevations.
 - c. The site plan remained unchanged; however, louvered shading was added for the court yard area.
 - d. Technology spaces were added to the program. These spaces will be moved from the second floor to the first floor.
 - e. Each science lab will have its own wet lab.
 - f. Each learning center will have transparent walls once one enters one of the three neighborhoods. The main corridors will not have transparent walls between the learning centers.
 - g. Each corridor is designed to have good visibility and line-of-sight for monitoring purposes.
 - h. If allowed by code, classroom doors will be paired up to facilitate monitoring.
 - i. The PAT confirmed the desire to have an operable wall system to divide two leaning centers. Once the wall is opened, two learning centers can be combined into one learning center.
 - j. Translucent glass was added to reduce the transparency of the glass walls.
 - k. A preliminary furniture layout plan was presented.

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- l. A Kal-wall skylight system will be included for the narrow spaces to allow diffused natural day lighting into the spaces. Clearstory lighting will be added to the larger spaces to allow day lighting. This should result in energy savings by reducing the use of electric lighting during clear days.
 - m. Rainwater may be captured and used as a teaching tool in the science labs.
 - n. The east building elevations are designed to reduce direct sunlight.
- 2. LaJuan Harris began the discussion of incorporating portable science lab demonstration tables.
 - a. The PAT discussed the visual conflict with the Smartboard and the science lab demonstration table.
 - b. John Haugen suggested using a portable demonstration table with quick connects to utilities.
 - c. The PAT agreed to continue to study this option.
- 3. Natex Architects agreed to assist in the color selections of the furniture and equipment and coordinate with the building colors and design.
- 4. Principal Kasper-Hoffman explained the need for more storage space.
- 5. The PAT requested that one pair of exit doors at the courtyard area be deleted if allowable by code.
- 6. The PAT agreed to close off the second floor opening to the first floor below.
- 7. A commercial dishwasher and a fire rated chemical storage cabinet for the science preparation rooms were requested, but not confirmed.

ACTION ITEMS:

- 1-01 Update conceptual plans for 2-Story addition (Natex)
- 1-02 Describe room descriptions on the documents provided (Principal, Planning, RGCI)

NEXT MEETING: Next meeting will be held in October 8, 2013 at 1:30.

Please review the meeting minutes and submit any changes or corrections to Robert Barrera, Jr.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Robert Barrera, Jr.
Senior Project Manager
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Attachment: