



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 002

LOCATION: Sharpstown High School

DATE / TIME: June 29, 2013 / 4:30 pm

ATTENDEES: Robert Gasparello, Principal; Samuel Spiller, Teacher; Michael Mitchell, Teacher; Gina Sabol, Teacher; Rev. Morris, Parent; Muhammad Uzair, Student Representative; Douglas Lacy, HISD – Project Manager; David Funk, HISD – Facilities Planning; Wayne Hughes, HISD-Facilities Planning

PURPOSE: The purpose of this meeting was finalize the establishment of the Guiding Principles of Sharpstown High School. The Principles shall be utilized during discussions during the design process .

AGENDA ITEMS:

- Introductions
- Review of the Sharpstown High School Guiding Principles
- Review of the Capacity Design Model
- What to expect next PAT meeting

NOTES:

1. As identified within the previous month's meeting minutes, the goal for today's meeting would be to finalize creation of the Sharpstown High School Guiding Principles. The principles as a concept will articulate the school's vision, values, hope and ideals to the design team. These principles will be used to "test" the decisions that are made throughout the design process. The principles as established by the Project Advisory Team are as identified below:

Sharpstown High School's Guiding Principles

Sharpstown High School promotes:

A Culture of Success and Achievement–

We are a highly structured, focused, and accountable school whose culture drives student achievement. Our focus is on the complete development of young adults who embrace our creed:

Apollo Creed

I will respect myself and others.

I will do my personal best.

I will make good decisions.

I will honor myself, my family, and my school.

I will graduate prepared for college or the career of my choice.

Together We Can-Whatever It Takes-No Excuses!

An Environment of Success –

At Sharpstown High School every student will be inspired to develop academically, ethically, physically, and socially with the tools and knowledge needed for college and career readiness.

Collaboration for Success –

All spaces encourage the academic community (teachers/students, students/students, teachers/teachers, parents/teachers/students) to work collaboratively to facilitate a culture of high expectations. Physical space for both instruction and practice replicates real-life, professional settings.

Community Involvement for Success – Sharpstown High School is more than just a building for students. It's a neighborhood institution whose physical structure and open concepts offer opportunity and availability to the greater Houston community.

Safety Allows for Success – Sharpstown will have an open visible environment with a logical flow.

2. Discussion began relating to components required for the Design Capacity Model.
 - a. Space requirements quantity established at 65 spaces
 - b. Design Program Capacity established as 1,503 students with the current year actual enrollment as 1,350 students
 - c. The building capacity for future enrollment is set for 1,768 students.
 - d. Master class schedule to be provided from High School to Facilities Planning for assistance with the Capacity Model Planning Process

ACTION ITEMS:

- | | |
|------|-----------------------------|
| 1-01 | Design Capacity Model (PAT) |
| 1-02 | Auditorium |
| 1-03 | Gymnasium |

NEXT MEETING: August 14, 2013 @ 4:30 PM
August 21, 2013 @ 4:30 PM
August 28, 2013 @ 5:00 PM

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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