



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 004

LOCATION: Sharpstown High School

DATE / TIME: August 21, 2013 / 4:30 PM

ATTENDEES: Robert Gasparello, Principal; Samuel Spiller, JrROTC; Michael Mitchell, Dean of Students; Gina Sabol, Dean of Students; Julio Morales, Teacher; Kaala Hentz, Teacher; Wayne Hughes, Teacher; Jason Thomson, Teacher; Rev. Morris, Community Member; Muhammad Uzair, Student Representative; Joe Mumbach, Community Member; Douglas Lacy, HISD – Project Manager; David Funk, HISD – Facilities Planning; Gloria Barreen, HISD Facilities Planning; Daniel Alvarez, Student Representative; Sue Robertson, GM, HISD Facility Planning

PURPOSE: The purpose of this meeting was to continue analysis of program needs for the Capacity Design Model.

AGENDA ITEMS:

- Introductions
- Slideshow of New 21st Century High School Structures
- Continue review of the Capacity Design Model Program
- What to expect next PAT meeting

NOTES:

1. Per Principal Gasparello's request, Gloria Barrera from Facilities Planning gave a presentation to the PAT team on 21st century high school facilities, what they look like, how they allow for collaboration and design considerations common to new high school facilities. The presentation highlighted open atriums; monumental stairs, Cafeteria's / Cafetorium's, open spaces with soft seating, and emphasized multi-use/shared areas. Comments from slide presentation were as follows:
 - a. Grand Entrance – Create a sense of arrival for the new facility. Visitors should know where the entrance is to the school. The entrance should have seating areas outside for visitors and students. The design should ensure the entrance is set in a way that allows for clear vantage points and unobstructed sight lines into parking lot.
 - b. The Atrium or Cafeteria centered along the main core of the new facility, with a warm shopping mall/food court feel. Cafeteria is programmed to seat a third of the student capacity, could have some tiered seating. The PAT would also like this area to be adjacent to outside seating the students could use for dining.
2. PAT Team continued its review of program requirements for the Capacity Model by identifying spaces specific to programs offered at the school.
 - a. Leadership Service Magnet – Set like a small college seminar room, program consists of Team Leadership I & II, and Psychology courses.
 - b. CTE Digital Media (Broadcast Media) – Expands to Broadcast Video, concept of utilizing classroom experience to broadcast morning news program of school activities.
 - c. Child Development – Administration still reviewing program for inclusion.
 - a. There is also a child care facility at the school.
 - d. JROTC – Uniform and equipment storage information required by Facility Planning and will be sent to them by Sergeant Spiller.

- e. Auxiliary Gymnasium – There will be an auxiliary gym sized and striped for basketball. Volleyball and other floor markings will also be required.
 - a. Will have a bleacher capacity to seat approximately 300.
- f. Main Gymnasium
 - i. Seating capacity for the students to be between 800 – 1000 students
 - ii. Required Locker Rooms – Boys and Girls PE and Athletics (lockers sized for Football in boys' Athletic locker room).
 - iii. To determine equipment storage requirements Facilities Planning has requested an inventory of PE and Athletic equipment.
- g. Instrumental Music Learning Center – The PAT wants storage to be located within the space. Design layout presented by one of the students for review and consideration will be forwarded to the architects.
 - i. Required storage for uniform and equipment needs to be determined. An inventory of equipment has been requested by Facilities Planning.
- h. Theatre Learning Center – Auditorium – Dave Funk of Facilities Planning has space requirements set; however, information is required in the following areas.
 - i. Stage Equipment storage requirements
 - ii. Prop Storage Room size requirements
 - iii. Fly system or Fly Loft for stage. Is this required? Can cost up to \$700,000.00
 - iv. Current width and length of existing stage
 - v. Seating capacity for students should be 800
- 3. Vocal Music Learning Center added to Design Capacity Model.
- 4. The regular PAT meeting for August 28, 2013 has been moved to Sunday, September 8, 2013 from 2:00 p.m. to 7:00 p.m. This will be a working session to finalize the Capacity Model and complete the Space Requirements.

ACTION ITEMS:

- 1-01 Detail description of equipment in the weight room (PAT to Facilities Planning)
- 1-02 Activities required at the Auxiliary Gymnasium (PAT to Facilities Planning)
- 1-03 Uniform Storage requirements for the JROTC Program (Facilities Planning has received from District ROTC)
- 1-04 Equipment Storage requirements for the JROTC Program (Facilities Planning has received from District ROTC)
- 1-05 Uniform Storage requirements for Band Room (PAT to Facilities Planning)
- 1-06 Length and Width of existing Auditorium Stage (PAT to Facilities Planning)
- 1-07 Room Descriptions – Equipment Needs – What currently is in use (PAT to Facilities Planning)
- 1-08 Finalize and accept Design Capacity Model (PAT to Facilities Planning)

NEXT PAT MEETING:

PAT Working Session: September 8, 2013 at 2:00 p.m. – 7:00 p.m.

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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