



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 006

LOCATION: Sharpstown High School

DATE / TIME: September 08, 2013 / 2:00 PM

ATTENDEES: Robert Gasparello, Principal; Julio Morales, Teacher; Kaala Hentz, Teacher; Wayne Hughes, Teacher; Rev. Morris, Community Member; Muhammad Uzair, Student Representative; Joe Mumbach, Community Member; Douglas Lacy, HISD – Project Manager; David Funk, HISD – Facilities Planning; Gloria Barreen, HISD Facilities Planning; Daniel Alvarez, Student Representative, Natalie Adams, Teacher; Michael Sabouni, AutoArch - Architects

PURPOSE: The purpose of this meeting was to finalizing the space requirements and room descriptions and introduces finish, fenestration and the infrastructure matrix...

AGENDA ITEMS:

- Finalize and Accept Capacity Model
- Review and Edit Room Descriptions
- Introduce Finish, Fenestration and Infrastructure Matrix
- Discuss Community Meeting Possibilities for October

NOTES:

1. Dave Funk of HISD Facilities Planning went through several updates from the previous meeting. Those updates consists of the following changes:
 - a. Gymnasium seating was reduced and shall now accommodate half the student body. Seating set at 800 seats
 - b. Auxiliary Gymnasium is set to accommodate 1/5 the student body. Seating set at 350 seats.
 - c. Weight Room is increased in size to 1500 square feet.
 - d. Boy's Athletic Locker Room shall have football locker size lockers
 - e. JROTC additional 400 square feet of space added as a requirement within the program to accommodate chair, table, target storage.
 - f. Dining Area shall accommodate the projected future growth of the high school; therefore, an additional 200 seats shall be planned for during the design phase.
2. Slide Presentation outlining multi use functional spaces were revisited. Areas of consideration are as follows:
 - a. Entries with clear lines of sight.

- b. Auditorium and Performances spaces for multi-use consideration
 - c. Small Group Rooms
 - d. Multi Media Centers (Broadcast Studio – Grad Lab – Power Up / Computer Room)
 - e. Large Group concepts for the Lecture Hall
3. Child Development was added to the program requirements. The school currently provides a program that houses 6 month olds – 3 year olds. Total of 20 kids
 4. Design Capacity Model set at 1,537 for the Program Capacity.
 5. Review of the Space Requirement Summary identifies the total gross square footage to be 221,697 square feet, which is 11,697 square feet over the target program square feet of 210,000. Therefore a reduction in program area must be achieved prior to proceeding into the design phase. The PAT identified the following areas for reductions in the program:
 - a. Reduction of the square footage within the Flex Lab from 1900 sq. ft. to 1500 sq. ft.
 - b. Storage area square feet cut from 400 to 300 square feet.
 - c. Theatre Learning Center removed from the program, appears to be somewhat of duplication to the Black Box Theatre. A reduction of 1200 square feet.
 - d. Costume General Storage removed from the program. Shared storage can be achieved in another area. A reduction of 250 square feet.
 - e. CTE – Digital Media Broadcast Studio shall be identified within the Media Center / Library as a multi-functional space. A reduction of 1800 square feet.
 - f. Vocal Music shall be identified within the Auditorium or Lecture Hall. A reduction of 2000 square feet.
 - g. Reduction in size of the Concessions at the Auditorium and the Lobby.
 - h. Elimination of one Wet Lab at the Science Program. A reduction of 1,650 square feet.
 6. Goal achieved for reduction of total gross square feet. The gross square feet after reductions is 209,801 square feet. 199 square feet under the target goal. This addition space shall be added to the College Career Center as directed by the Principal.
 7. Preferences were discussed by various members of the PAT for inclusion within the design parameters for consideration
 - a. Built-in seating should be considered within the design concept at areas within Court Yards, Library, Common Areas and Cafeteria etc.
 - b. There is one Lunch Period for the high school. The Cafeteria shall accommodate seating for this period. Gathering areas or sitting places indoors and outdoors shall be attempted to be utilized.

ACTION ITEMS:

- 1-01 Review and Edit Room Descriptions – Scan and return this information to Facilities Planning by the Close of Business on Tuesday, 10 September 2013.

NEXT REGULAR MONTHLY MEETING: Design Charrette 26th and 27th of September

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582

Respectfully,

Douglas Lacy
2012 HISD Bond Program, Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9338

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582