



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 010

LOCATION: Sharpstown High School

DATE / TIME: December 11, 2013 @ 4:30 PM

ATTENDEES: Julio Morales, Teacher; Michael Mitchell, Assistant Principal; Gina Sabol, Teacher; Natalie Adams, Teacher; Douglas Lacy, HISD – Project Manager; David Funk, HISD – Facilities Planning; Robert Myers, HISD – Design Manager; Ronnie Biediger, Munoz & Co., Architects; Casey Annuzio, Munoz & Co., Architects; Michael Sabouni, AUTOARCH, Architects; Geoff Edwards, Munoz & Co.; Joe Mumbach, Community Member;

PURPOSE: The purpose of the meeting was to review the progress of the schematic design and proposed exterior elevation options for the new school.

AGENDA ITEMS:

- A. Meeting Schedule for 2014.
 - a. Bi-Weekly Meetings
 - b. Meeting once a month
- B. Munoz & Co. / AUTOARCH, Architects
 - a. Site Plan Review
 - b. Floor Plan Review

NOTES:

1. The PAT opened with a discussion regarding proposed meeting dates for Year 2014. The PAT will meet on the fourth Tuesday of each month. Therefore, the first meeting of the New Year shall be January 28, 2014.
2. The Architecture Team shall continue to meet with HISD throughout the design and construction document phase on a bi-weekly basis. The next scheduled meeting is the week of January 6th to present the Schematic Design Submittal Package which includes a review session with HISD.
3. The Architecture Team presented to the PAT a revised floor plan which consisted of multiple changes discussed and approved by HISD Management. The changes resulted from discussions that directed the Architect to introduce and/or create a more enhanced relationship of the neighborhood interactions. The neighborhoods should connect to one another across the mall space for a sense of inclusion and interaction of shared learning and teaching amongst the teachers and the students. The Architect made the following design modifications:
 - a. Reorganization of Learning Neighborhoods
 - b. Revised placements of CTE programs
 - c. Better connectivity to all Learning Centers

- d. New Location of main Learning Commons
 - e. Redistributed open, vertical circulation
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- 4. The revised floor plan showed the relocation of JROTC and Athletics from the mall space in the main building to a new separate building that is connected by an exterior courtyard. This concept was accepted by the PAT.
 - 5. The PAT expressed concern about the majority of the building being white. They requested the Architect to develop an elevation using earth tones.
 - 6. The PAT expressed concern with the location of the main entry being some 300 feet from the parking area. In addition, a stairwell is in a position that inhibits a clear line of site from the administration area to the walkway leading to the entry of the building.

ACTION ITEMS:

- 1-01 Schematic Design and Design Development continues with development of the building elevations and interior mall development studies.

NEXT REGULAR MONTHLY MEETING:

Tuesday, January 28, 2014 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
2012 HISD Bond Program, Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9338