



Project Advisory Team Meeting Minutes

South Early College High School

MEETING NO: 013
DATE/TIME: November 21, 2013, 10:00 am
LOCATION: Houston Community College South Campus, Gay Hall
1900 Airport Blvd Houston, TX. 77051
ATTENDEES: Charles Whigham, Genevieve Stevens, Cheryl Peters, Bill Cabrera, Charles Hebert, Linda Scurlock, Jean Roberts, Sizwe Lewis, Princess Jenkins, Steven Gourrier, Amanda Goodie, Bob Myers, Bessie Swindle, Yiyan Bai, Todd Hendricks, Maya Moore, Pat Frazier
PURPOSE: The purpose of this meeting was to update the Schematic Design process and site utilities for South Early College High School

AGENDA ITEMS:

- Schematic Design is in Review
- Site Utilities Update
- What to Expect at the Next PAT Meeting

NOTES:

Discussion:

1. Schematic Design Is in Review
 - a. The Schematic Design is under review. After the Schematic Design has been approved the next phase of design will begin. An update on the design will be given at the next PAT meeting.
 - b. The Construction Manager at Risk (CMAR) for the new building is Drymalla.
2. Site Utilities Update
 - a. The Water Service Line has been installed.
 - b. The Sewer Line will be installed next, along with the meter vault.
 - c. Utilities are scheduled to be completed by the end of December.

Questions and Answers:

1. What is the date of the ground breaking for the new building?
 - a. Construction is scheduled to start in the 2nd quarter of 2014.
2. When will see the picture of what the school will look like?
 - a. After the schematic design has been approved through the design review, a picture will be presented.
3. What happens to the students for Jones High School?
 - a. All questions concerning the relocations of the students will need to be redirected to the Superintendent's office.

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4. What is the update on the sign for the new building?
 - a. The design and nomenclature of the sign has been submitted to HISD for vetting and approval. Once approval of the sign is received, it will be prepared and installed.

What to Expect at the next PAT Meeting:

1. In the upcoming PAT meeting we will be discussing the updated Schematic Design.

Next PAT Meeting: The next PAT will be held on January 16, 2013 at 10:00 am.
(PAT meetings are set for the third Thursday of each month unless other noted).

Please review the meeting minutes and submit any changes or corrections to Amanda Goodie.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Amanda Goodie, PMP, AVS
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