



Meeting Minutes

Sterling High School

MEETING NO.: 003

LOCATION: Sterling High School

DATE / TIME: June 27, 2013, 12:00 pm

ATTENDEES: Rev. Al Hickman, New Commandment Church; Craig Johnson, D.A.D.S for Education; Dave Funk, HISD-Facility Planning; Sue Robertson, HISD-Facility Planning; Rose Chratain, Community Member

PURPOSE: The purpose of this meeting was to focus on finalizing the Capacity Model and begin to determine site Specific Space Requirements so we can begin the design process.

AGENDA ITEMS:

- Review revised Capacity Model
- Begin discussion about Space Requirements
- Review Sterling Guiding Principles
- What to expect next Project Advisory Team Meeting

NOTES:

Discussion

1. Reviewed the Capacity Model:
 - a. Since the development of the capacity model involves major decisions that have wide-ranging implications, the team decided to wait until the next PAT meeting to resume these discussions so that more members of the PAT could be involved in the discussion.
2. Developing Guiding Principles
 - a. Guiding Principles must be in-line with HISD Core Values.
 - b. The team reviewed previous meeting minutes regarding Guiding Principles.
 - c. The team reviewed several examples of Guiding Principles.
 - d. The team set a target date for Guiding Principles draft to be completed by the PAT on or before July 12th.
3. Discussed Aviation Pathway at Sterling HS:
 - a. Discussed expanding of current Aviation program beyond just having a pilot focus.
 - b. Possibly to include Aviation Mechanics.
 - i. Could include designing, building and repairing engines.
 - c. Sue Robertson shared photographs of Aviation programs visited in New York.
 - i. Team discussed designing a corner or part of the new facility to look like a flight control tower (example was a facility in New York)
 - ii. Some schools have an on-campus hanger
4. A Pathways focus group of students will be held prior to finalizing future pathways.
 - a. The team stated that this would be good to complete soon as we develop the site specific Educational Specifications.
 - b. Once pathway objectives are identified, the team will be better equipped to identify site needs to handle the various pathways.
5. Sterling HS' current enrollment is 900 students
 - a. The planned program capacity for Sterling HS is 1,600 – 1,800 students
 - b. The team discussed the need to have greater outreach to segments of the community that would help retain students living in the Sterling zone, but are transferring out to other locations.
 - c. Sue Robertson shared some statistical information regarding student attendance for the Sterling HS zone:
 - i. Chavez HS: 236 zoned Sterling students

- ii. Milby HS: 130 zoned Sterling students
- iii. Mt. Carmel Charter: 115 zoned Sterling students

Questions:

- 1. What is the current status on land acquisition possibilities for the new Sterling campus?
 - a. HISD has reached out to the owner of adjacent land. Discussions between the district and land owner are on-going; we project a need/use for approximately 13 additional acres.

What to expect next Project Advisory Team meeting:

- 1. Continue discussion about the Capacity Model
- 2. Begin the discussion about the Space Requirements

ACTION ITEMS:

- 3-01. Complete Guiding Principles. (PAT)
- 3-02. Sterling PAT requested attendance statistics for their zone. (Facilities Planning)

NEXT MEETING: July 18, 2013 8:00am.

Please review the meeting minutes and submit any changes or corrections to Dave Funk.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

David W. Funk
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