



Project Advisory Team Meeting Minutes

Washington High School

MEETING NO.: 004

LOCATION: Washington High School

DATE / TIME: July 9, 2013, 4:00 pm

ATTENDEES: LaShonda Bilbo-Ervin, Principal; Kathy Moreland, Dean; Barbara J. Pierce, Parent; Ryan Cozad, Teacher; Martin Lavergne, Parent; Carona Burns, Teacher; Nghia Le, Teacher; Frank North, Alumni; Lorraine Gibbs, SDMC; Noe Resendiz, Student; Freddy L. Holland, Alumni; Sue Robertson, HISD-Facility Planning; Princess Jenkins, HISD-Facility Planning; Clay Clayton, Heery International; Michael Garfield, RPH/Kwame Building Group; Jim Lebbetter, RPH/Kwame Building Group; Amanda Goodie, RPH/Kwame Building Group; Stephanie Nellons-Paige, FH/HP; Jim Hepburn, FH/HP; Ed Schmidt, FH/HP

PURPOSE: The purpose of this meeting was to focus on 21st Century Learning Spaces and review Draft Space Requirements to resolve square footage for Booker T. Washington High School.

AGENDA ITEMS:

- 21st Century Learning Spaces Presentation
- Review Guiding Principles
- Review Draft Space Requirements
- What to expect at the next Project Advisory Team Meeting

NOTES:

Discussion:

1. Sue Robertson introduced the PAT, Architects (Fanning Howey House Partnership), and Program Managers (Kwame Building Group/RPH) and briefly explained roles and responsibilities.
2. Ed Schmidt of Fanning Howey House Partnership presented 21st Learning Spaces to the PAT.
 - a. 21st century learning spaces are Social, Connected and Flexible (i.e. Google: intentionally flexible and connected)
 - b. Tools to be used for designing in the 21st century are changing the vocabulary: engaging in active listening, building bridges to learn the Washington High School community, dynamic communication-using technology to engage stakeholders and achieve a better response.
3. The PAT reviewed the guiding principles – academics, collaboration, community and added “excellence”.
4. Draft Space Requirements Discussion
 - a. Child Care Discussion
 - i. Facilities Planners met with Ms. Gibbs last week to determine current program and square footage.
 - ii. Washington High School is hoping to obtain outside donations to pay for special projects and square footage. The Principal was not aware that they could have contributions until she had conversations with other principals.
 - b. JROTC Discussion
 - i. The PAT expressed concern that they need to have adequate space and lockers for storage.
 - c. Engineering Labs Discussion
 - i. Facilities Planners met last week with Dr. Li to discuss current Engineering Lab programming and square footage.
 - ii. HCC HILZ program will use the 3rd room allocated by the PAT in the Space Requirements. The space will be used as a machine shop for programming, blue printing and electrical engineering.
 - iii. The PAT would like to have one Engineering Learning Center larger than the other – This change was reflected on the spreadsheet.
 - iv. Students will be taught about solar alternative energy, wind turbines (small wind farm), and biofuel alternative energy and members of the PAT expressed interest in incorporating these sustainable technologies into the new facility

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- Booker T. Washington is trying to partner with UH and others to raise money for this equipment.
- d. PE/Athletics/Swimming Pool Discussion
 - i. The PAT changed the number of athletic lockers and girl's athletic lockers in the Space Descriptions.
 - ii. The PAT was informed that about 25,000 square feet can be freed up by removing the pool from the space requirements.
 - Historically the pool usage has been low (3 to 8 student usage)
 - The decision was made to remove the pool and add an auditorium.
 - iii. Facilities Planning reported that the HISD Athletic Director confirmed that all athletic facilities will be built to meet UIL regulation sizes for High School – 84' long basketball court plus safety buffers/overruns.
 - e. Band Room Discussion
 - i. More space was requested to be allocated for the band plus auxiliaries.
 - f. Performing Arts Discussion
 - i. The PAT agreed that a multi-purpose space could serve as the drama learning center and dance room.
 - g. Agriculture Lab Discussion
 - i. The new Agriculture Pathway will have coursework revolving around natural food and resources.
 - ii. Square Footage was added to the Space Descriptions for a greenhouse.

Question and Answers:

1. What are the qualifications in HISD to run/manage a pool?
 - a. The Principal stated that a pool required a certified lifeguard whenever it was used by a student.
2. What is the capacity for bleacher seating in the main gym?
 - a. The gym will be designed to seat the entire student body on bleachers.
3. At what point do you need plans for alternative energy sources and storage?
 - a. If Booker T. Washington wishes to incorporate donated or partner purchased equipment into the facility, confirmation will be needed no later than the completion of the Schematic Design phase.
4. What will be taught in the does the construction lab?
 - a. Construction trades and support for engineering program. It may also serve as a scene shop for the drama program.
5. Is there a specific time frame to begin construction?
 - a. The PM and AE firms will work on a milestone schedule.

What to Expect Next PAT Meeting:

1. Continue the discussion about the Space Requirements.
2. Begin discussion on Draft Room Descriptions

ACTION ITEMS:

- 2-001 Check into current JROTC Square Footage (HISD - Facilities Planning).
- 2-002 Determine whether there are other academic programs that need to be added to the program (PAT).

NEXT MEETING: August 13, 2013 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Princess Jenkins.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Princess Jenkins
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attachment:

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