



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Young Women’s College Preparatory Academy

MEETING #: 2

LOCATION: Young Women’s College Preparatory Academy

DATE / TIME: October 27, 2014/ 3:45 pm

ATTENDEES: (those marked with a check were present)

✓	Delesa O’Dell Thomas	Principal	✓	Monica Bowes	Dean of Instruction
✓	Tabitha Davis	Dean of Students	✓	Craig Taylor	Community
	Susan Deison	Advisory Council	✓	Michael Harris	Advisory Council
✓	Mitchell Hatter	Teacher	✓	Nelva Williamson	Teacher
✓	Mariela Niland	Teacher	✓	Jeremy McGrath	Teacher
	Sarah Campbell	Teacher	✓	Jose Guevera	Teacher
✓	Lauren Sims	Student	✓	Erica Sims	Parent
✓	Aaron Horst	Teacher	✓	Jasmine Burrell	Student
✓	Princess Jenkins	HISD	✓	Tiphany Burrell	Parent
	Michelle Cloud	School Support Officer		Dr. Polly Turner	Advisory Council Chairperson
✓	Carolina Weitzman	Natex Architects	✓	Frank Jones	Advisory Council Member
✓	Albert Wong	HISD	✓	John Haugen	Natex architects

PURPOSE: The purpose of this meeting was to discuss and determine the school’s “Guiding Principles” as well as review the Capacity Model for the school.

AGENDA:

- Introductions
- Discuss and review Guiding Principles for YWCPA
- Discuss and review YWCPA Capacity Model
- What to expect at the next PAT Meeting



DISCUSSION:

1. All attending PAT members were asked to introduce themselves and indicate what their current involvement was with the school, including the representatives from Natex Architects. Albert Wong introduced himself as the HISD Project Manager and the primary point of contact for the Project, other than Principal Thomas.
2. Princess Jenkins, HISD Facilities Planner, reviewed the concept of “Guiding Principles” again and how these would be utilized throughout the Project’s design process to provide insights into what is important to the school’s program, culture and legacy. Ms. Jenkins presented some examples of other HISD schools from the Bond website that indicated the hopes and desires that were specific to these school programs and asked what might be similar ones for YWCPA. Some of the comments from the PAT were:
 - a. Integration of Technology, with a focus on engineering and computer science.
 - b. Small teacher/student ratios – so that the students can get to know teachers.
 - c. Heavy STEM programs for middle and high schools and a rigorous curriculum.
 - d. Empowering girls to control their own futures and developing leaders.
 - e. Close knit community and independent thinkers/innovators.
 - f. Girly, girl school (Love Pink).
 - g. Not to fear failure but to work through the process.
 - h. Break down stereotypes.
3. Ms. Jenkins, at this point, described some of the physical aspects of the current school building, including the fact that each classroom already has natural light and that the building has no interior classrooms, which exemplifies some of the 21st century building design. The PAT liked the idea of the clustering of grades, with a definite separation of the middle and high school grades, if possible. There should be some intimate (as well as large, open multi-purpose spaces) to allow collaboration and some student presentation areas.
4. The long history and façade of the current building (1927) was mentioned as a WOW factor. The history of the school is also important as the design should include reference to changes in the Third Ward community over time.
5. There was a brief discussion about the possibility of a new addition for Math, Science and Engineering, with 21st Century labs.
6. One of the PAT members stated that there should be four considerations for the Guiding Principles- functional, flexible, diverse and historical. These would all be placed under “Sisterhood” as an overarching principle. After some further discussion, Ms. Jenkins offered to wordsmith all the stated considerations for the Guiding Principles and submit these to the PAT for final consideration.
7. Ms. Jenkins began discussion about the preliminary capacity model for YWCPA with a handout that was developed at a User Group meeting, prior to this PAT meeting. The starting point for the YWCPA capacity model was 35 teaching stations and a resulting capacity of 900-1000 students. There are currently expectations for some existing building renovations and construction for a new wing to the building. Some of the existing rooms may be sufficient for the intended learning environment but not large enough, square footage-wise, to meet TEA requirements and the HISD standard of 850 SF size classrooms.
8. According to the PAT, the estimated 35 classrooms are not enough to accommodate the projected YWCPA middle and high school program. The current class sizes are 28 students for middle school and 21 students for high school. When these are used in determining the capacity model classrooms count, a total of 44 teaching stations appears to be more applicable, resulting in a total student count of 959 students.



ACTION ITEMS:

- 1-01 Review and submit edited Guiding Principles for YWCPA PAT to review and approve. (Jenkins)
- 1-02 Copy and return the signed PAT Agreements. (Wong)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review and approve the Guiding Principles for YWCPA.
2. Review and approve the YWCPA Capacity Model.
3. Review and discuss Space Requirements.

NEXT PAT MEETING: Monday, November 24, 2014 3:45 pm, Young Women's College Preparatory Academy

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

Project Manager

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