



**CONSTRUCTION AND FACILITY SERVICES (CFS)**  
3200 Center Street, Houston TX 77007-5909

**Facilities Planning**

**Project Advisory Team Meeting Minutes**  
**Jack Yates High School**

**MEETING NO.:** 004

**LOCATION:** Jack Yates High School

**DATE / TIME:** October 30, 2013, 5:00 pm

**ATTENDEES:** Donetrus Hill, Principal; Ray Gatlin, Assistant Principal; Arva Howard, Community Member; Larry Blackmon, Community Member; Wardell Ross, Moody-Nolan Architects; Wally Huerta, Moody-Nolan Architects; Maurice Hobson, Parent; Angela Wright, Parent (via telephone); Rennette Lucien, Teacher; Gloria Barrera, HISD-Facility Planning; Princess Jenkins, HISD-Facility Planning; Ronald Roberts, HISD Program Manager; Carl Davis, Community Member; Michael Webster, HISD CTE; Iva Ward, Alumni; Mark Eden, CAM; Ted Sims, TSG Industries; Bob Menefee, TSG Industries

**PURPOSE:** Discussion will focus on reviewing the Guiding Principles for Jack Yates High School which will be used to "test" the decisions that are made throughout the design process and to begin the discussion about the Capacity Model and Draft Space Requirements.

**AGENDA ITEMS:**

- CTE Discussion
- Finalize Guiding Principles
- Discuss the Capacity Model
- Discuss the draft Space Requirements
- What to expect at the next Project Advisory Team Meeting

**NOTES:**

Discussion:

1. Princess Jenkins introduced the PAT members including the Program Manager, Ron Roberts with KWAME Building Group.
2. Michael Webster, Manager of the Career and Technical Education Department with HISD, was present to discuss the status of district-wide changes to CTE courses.
  - a. Mr. Webster stated that it is an interesting time for CTE, not just for Yates but for all of HISD. There is a huge need for skilled labor at rate of 3-1. Pathways and technical training prepare students to work their way through college and gain experience in a more meaningful work environment. It was stated that these pathways are based on the needs of the Houston area.
  - b. HISD has undertaken a full evaluation of programs in District. They researched how well they are aligned to meet the needs and how well they are operating. The District found a large redundancy in programming. Based on this research, there were choices made across the District as to which schools would offer certain CTE programming.
  - c. The programs at Yates High School will include; Maritime Academy, Print Technology, CTE Film and Sound Production, Finance Accounting, Hotel Management, and Cosmetology. One pathway will cover a 300-500 students max and the planned capacity of the school can accommodate up to 6 strands or pathways.

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- d. The Yates High School Maritime Program in place is strong and should be strengthened. Another strong program for Yates is Print Technology. Only three campuses have this focus. Yates has a unique opportunity by offering these pathways. The Maritime program has always been supported by the Yates alumni.
  - e. The YATES Magnet program will remain left in place.
  - f. The District hopes to strengthen the Hospitality and Hotel Management CTE strand at Yates. The District has a partnership with the hotel owner and U of H. Hotel management is a booming field. 32 million people a year come into Houston for business or pleasure.
  - g. For the Cosmetology pathway the plan is to have the program branded by a large company that provides cosmetology services. It is important that the Cosmetology programs have an industry connection. This helps students learn the business side as well as the technical side of the field. Currently Yates high School has 120 students in the Cosmetology program.
  - h. The Communication Magnet requires the use of film and sound production equipment.
  - i. The school will not include construction, plumbing, and heating ventilation air conditioning trades as a pathway.
  - j. There is one teacher for all the levels of career paths, AP and dealing with getting internships for kids as well. Currently there is 1 teacher maritime, 1 print teacher, 1 film and video teacher, and 1 cosmetology teacher. All of these teachers need support for their programs.
  - k. There were concerns from the PAT about the emphasis on blue collar trades. One PAT member inquired about having business management and an entrepreneurial school where students can learn how to manage a business instead of working for others. It was suggested that CTE should be a broader education than just blue collar jobs. The current offerings look narrow in scope.
    - i. The pathways need to address the issue of providing the best advantages for the students.
    - ii. The built environment needs to be flexible to accommodate possible business opportunities.
  - l. All of the programs could use additional recruitment outreach and the best way to do this is get business owners involved with the program. It would benefit the students for business people to come to the school and work with them. This really encourages students to get more involved and makes the learning more relevant.
    - i. HISD is building strategic partnerships and is approaching companies like Walmart, Kroger, Admiral Group, HFD, Sport Clips, and others. The goal is to have dedicated business partners at every school.
3. The PAT revisited the Guiding Principles.
- a. Ideas such as creating guiding principles based on our past discussion and to build the school so that our descendants with thank us. Let's build a timeless facility for the future.
  - b. Two amendments to the Guiding Principles were proposed: Add; "Physical and emotional needs of the students are paramount." and "We are responsible and accountable to the local community".
  - c. There is a need for all teachers to weigh in on the employees guiding principle. Mr. Gatlin will be send it to them requesting their comments prior to the next PAT meeting and will get the employees input.
  - d. The PAT will edit one more guiding principle.
4. Princess Jenkins introduced the PAT to the Capacity Model
- a. The capacity model was explained and Ms. Jenkins emphasized that they are not rushing the process. The capacity model will be defined and reviewed next meeting. The capacity model will be based on the current master schedule.
  - b. Concern was expressed as to why HISD is planning for a smaller campus than the school has now. Some PAT members feel that a lot of young families are coming into the neighborhood and in three years HISD will need to be ready for growth in the Third Ward area.
  - c. The school has 980 students this year. Some members of the PAT believe that the school will see 50% growth by the time the new school opens.
    - i. Concerns were expressed regarding the capacity and several PAT members want to take their concerns to the next level.
  - d. Several PAT members cited Dawson High School as an example of what they would like to see for the new Yates HS.
  - e. There were questions about previous bond money from the members and they don't have their 2007 project completed. Members of the PAT stated that Yates didn't get the items they were supposed to get in the last bond program.

**What to Expect at the Next PAT Meeting:**

1. The Guiding Principles will be finalized.
2. The Capacity Model will be discussed.
3. The Space Requirements will be discussed.

**ACTION ITEMS:**

4-01 Draft the Guiding Principles so they are ready to be approved at the next meeting (Jack Yates PAT).

**NEXT MEETING:** November 21, 2013 5:00pm.

Please review the meeting minutes and submit any changes or corrections to Ronald Roberts.

After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Ronald Roberts**

HISD – Program Manager

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