



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Grady Middle School

**MEETING #:** 022

**LOCATION:** Grady Middle School

**DATE / TIME:** January 13, 2015 1:30pm

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	G. Kasper Hoffman	Principal
<input type="checkbox"/>	Robert Barrera, Jr.	RGCI
<input checked="" type="checkbox"/>	Carolina Weitzman	Natex
<input type="checkbox"/>	John Haugen	Natex
<input type="checkbox"/>	Anthony Payne	Natex
<input type="checkbox"/>	Gordan Richardson	Briargrove HOA
<input type="checkbox"/>	Mirrat Noon	Parent
<input type="checkbox"/>	Brad Cheesman	Division One
<input type="checkbox"/>	Randy Adams	HISD

<input checked="" type="checkbox"/>	Mary Lynn Khater	Parent
<input type="checkbox"/>	LaJuan Harris	HISD Planner
<input type="checkbox"/>	Kedrick Wright	HISD Design
<input checked="" type="checkbox"/>	Spencer Wingate	RGCI
<input type="checkbox"/>	Kelly Snook	RGCI
<input type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Aaron Hale	Division One
<input checked="" type="checkbox"/>	Calvin Padgett	Division One
<input checked="" type="checkbox"/>	Matisia Hollingsworth	HISD

**PURPOSE:** The purpose of the meeting is to provide a construction progress update.

**AGENDA:**

- Division One – Project Update
- What to expect at the next Project Advisory Team meeting

**DISCUSSION:**

1. Mr. Spencer Wingate, HISD Project Manager, introduced Ms. Matisia Hollingsworth, HISD's Senior Construction Manager to the group. Ms. Hollingsworth's role in the project will be to expedite and facilitate any escalated issues which may need to be addressed by HISD.
2. Mr. Calvin Padgett, Division One (Construction Manager at Risk) Superintendent, stated the area designated for the building pad is being excavated and prepared for importation of select fill soil.
3. Mr. Padgett stated the following items are scheduled to be complete by the next PAT meeting:
  - a. Underground site utilities
  - b. Excavation of building pad and pad construction
  - c. Beginning phase of foundation



**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Construction progress update

**NEXT PAT MEETING:** Tuesday, February 10, 2015 1:30 pm, Grady Middle School Library Meeting Room.

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Spencer M. Wingate**

Program Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9347

Email: [swingate@houstonisd.org](mailto:swingate@houstonisd.org)

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909  
[www.HoustonISD.org](http://www.HoustonISD.org) • [www.facebook.com/HoustonISD](http://www.facebook.com/HoustonISD) • [www.twitter.com/HoustonISD](http://www.twitter.com/HoustonISD)