



**CONSTRUCTION AND FACILITY SERVICES (CFS)**  
3200 Center Street, Houston TX 77007-5909

**Facilities Planning**

**Project Advisory Team Meeting Minutes**  
**Grady Middle School PAT**

**MEETING NO.:** 013

**LOCATION:** Grady Middle School

**DATE / TIME:** April 8, 2014, 1:30 p.m.

**ATTENDEES:** Gretchen Kasper-Hoffman, Principal; Carolina Weitzman, Natex Architects; Robert Barrera, HISD PM, Rice & Gardner Consultants, Inc., Anthony Payne, Natex Architects; LaJuan Harris, HISD Facilities Planning; Kedrick Wright, HISD Facilities Design; Mary Lynn Khater, Parent; Mirrat Noon, PTO; Ellecia Knolle

**PURPOSE:** The purpose of this meeting was to update and receive feedback regarding the latest design developments for Grady Middle School as prepared by Natex Architects.

**AGENDA ITEMS:**

- Project Status
- What to expect at the next PAT meeting

**NOTES:**

1. Carolina Weitzman, Natex Architects, presented the status of the project design.
  - a. It was decided that the bike rack will stay in its current location.
  - b. There have not been any changes to the site plan since the last presentation.
  - c. The City of Houston required some minor changes to the conference room / reception areas. These modifications were presented. Changes were related to egress paths in the Administrative suite.
  - d. Interior and exterior renderings were shown. The modifications to the student drop off area canopy were shown.
  - e. A solid courtyard canopy option will be priced as a consideration.
  - f. Cloud suspended ceiling systems are being considered for the eighth grade learning commons. This ceiling treatment will be similar to the existing ceiling system in the existing cafeteria.

**ACTION ITEMS:**

13-1 Continue with construction document development. (Natex)

**NEXT MEETING:** Next meeting will be held on May 13, 2014 at 1:30 pm.

Please review the meeting minutes and submit any changes or corrections to Robert Barrera, Jr.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Robert Barrera, Jr.  
Senior Project Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007 Phone: (713) 556-9300

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**Office: 713-556-9299**

**Fax: 713-676-9582**