



**CONSTRUCTION AND FACILITY SERVICES (CFS)**  
3200 Center Street, Houston TX 77007-5909

**Facilities Planning**

**Project Advisory Team Meeting Minutes**

**Grady Middle School PAT**

**MEETING NO.:** 014

**LOCATION:** Grady Middle School

**DATE / TIME:** May 12, 2014 1:30 p.m.

**ATTENDEES:** Gretchen Kasper-Hoffman, Principal; Carolina Weitzman, Natex Architects; Robert Barrera, Rice & Gardner Consultants, Inc.; Anthony Payne, Natex Architects; Kedrick Wright, HISD Facilities Design; Mary Lynn Khater, Parent; Mirrat Noon, PTO; Gordon Richardson, Briarwood HOA President; Heidi Prince, Parent; Todd Hamby, Division One; Brent Cheesman, Division One

**PURPOSE:** The purpose of this meeting was to review circulation for students/parents and construction personnel during the construction period.

**AGENDA ITEMS:**

- Introduction: Division One
- Construction / Student and Parent Circulation
- What to expect at the next PAT meeting

**NOTES:**

1. Robert Barrera, RGCI introduced Todd Hamby, Division One and Brent Cheesman, Division One to the PAT. Division One is the new contractor for the project.
2. Carolina Weitsman, Natex Architects presented plans and renderings.
  - a. The Phase 1 demolition and temporary building relocation plan was shown and discussed. A walking path for students on the south side of the gymnasium will be provided by the contractor.
  - b. A gate to control vehicular traffic will be placed to control traffic coming off of Sage Street. A secondary traffic route is to be placed south of the gymnasium.
  - c. The contractor is considering constructing a student pathway as fully fenced to separate student traffic from construction traffic.
  - d. The courtyard canopy has been simplified to reduce costs without impacting functionality.
  - e. Final decisions regarding technology to be included in the Learning Centers are being developed by HISD's Instructional Technology department and will be forthcoming.

**ACTION ITEMS:**

14-1 Continue with final construction document development. (Natex)

**NEXT MEETING:** Next meeting will be held on June 10, 2014 at 1:30 pm.

Please review the meeting minutes and submit any changes or corrections to Robert Barrera, Jr.  
After five (5) days, the minutes will be assumed to be accurate.

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Sincerely,

Robert Barrera, Jr.

Senior Project Manager

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