



Project Advisory Team Meeting Minutes

Grady Middle School PAT

MEETING NO.: 015

LOCATION: Grady Middle School

DATE / TIME: June 10, 2014 1:30 p.m.

ATTENDEES: Carolina Weitzman, Natex Architects; Robert Barrera, Rice & Gardner Consultants, Inc., John Haugen, Natex Architects; Anthony Payne, Natex Architects; Gordon Richardson, Briarwood HOA President; Clay Clayton, HISD Sr. Planner

PURPOSE: The purpose of this meeting was to review circulation for students/parents and construction personnel during the construction period.

AGENDA ITEMS:

- Educational Specification Approval
- Project Update
- What to expect at the next PAT meeting

NOTES:

1. The final Grady Middle School Educational Specification was submitted to the PAT for approval. The principal has approved and signed off on.
2. Site traffic circulation was reviewed to determine construction flows and student / parent drop off patterns. Students will access the student pick-up area directly from the main entrance and the gymnasium.
3. Both gymnasiums will be fenced off to control student traffic and to separate student flow pedestrian flow from construction traffic flow.
4. The proposed construction lay down area, located on the south side of the Sage Road parking lot, was shown and discussed. This area will store materials and equipment for the project securely.
5. The recently modified science classroom layout was shown. The revisions allowed for better sink access for the lab students.

ACTION ITEMS:

15-1 Continue with final construction document development. (Natex)

NEXT MEETING: Next meeting will be held on July 10, 2014 at 1:30 pm.

Please review the meeting minutes and submit any changes or corrections to Robert Barrera, Jr.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Robert Barrera, Jr.
Senior Project Manager
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