



**CONSTRUCTION AND FACILITY SERVICES (CFS)**  
3200 Center Street, Houston TX 77007-5909

**Facilities Planning**

**Project Advisory Team Meeting Minutes**

**Grady Middle School PAT**

**MEETING NO.:** 016

**LOCATION:** Grady Middle School

**DATE / TIME:** July 8, 2014 1:30 p.m.

**ATTENDEES:** Carolina Weitzman, Natex Architects; Robert Barrera, Rice & Gardner Consultants, Inc., Gordon Richardson, Briarbend HOA President; LaJuan Harris, HISD Facilities Planner

**PURPOSE:** The purpose of this meeting was to provide an update on the summer construction work.

**AGENDA ITEMS:**

- Construction project update
- Exterior elevations update
- Next steps
- What to expect at the next PAT meeting

**NOTES:**

1. Construction Project Update
  - a. Security cabling has been re-routed to support the newly relocated T-Building locations.
  - b. Demolition is scheduled begin by July 18, 2014.
  - c. Perimeter construction fencing is scheduled to be placed prior to the beginning of school. Securing the contractor's lay down area and mobilization is also scheduled to occur prior to the start of school.
2. Exterior Elevations Update
  - a. The exterior elevations were revised from the last meeting with brick masonry instead of metal panels. The change to brick masonry is being considered to reduce costs. The brick would match the colors of the brick used on the existing building.
3. Next Steps
  - a. The Construction Manager at Risk (CM@Risk) will be receiving bids from subcontractors July 31, 2014. Subcontractors will be selected after a brief evaluation period.
  - b. The CM@Risk will provide temporary enclosures and pathways that students will encounter when school opens on August 25, 2014. Temporary signage will be added to direct the faculty, staff and students during the construction phase
4. What to expect at the next PAT meeting
  - a. The PAT will be provided with an update of work completed and a three month look ahead schedule for upcoming construction.

**NEXT MEETING:** Next meeting will be held on August 12, 2014 at 1:30 pm.

Please review the meeting minutes and submit any changes or corrections to Robert Barrera, Jr.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

*Improving lives. Building Trust.*

Robert Barrera, Jr.  
Senior Project Manager  
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