



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Grady Middle School

MEETING #: 017

LOCATION: Grady Middle School

DATE / TIME: August 12, 2014, 1:30pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	G. Kasper Hoffman	Principal
<input checked="" type="checkbox"/>	Robert Barrera, Jr.	RGCI
<input checked="" type="checkbox"/>	Carolina Weitzman	Natex
<input checked="" type="checkbox"/>	John Haugen	Natex
<input type="checkbox"/>	Anthony Payne	Natex
<input type="checkbox"/>	Gordan Richardson	Briargrove PTO
<input type="checkbox"/>		

<input checked="" type="checkbox"/>	LaJuan Harris	HISD Planner
<input checked="" type="checkbox"/>	Steve Hoyt	HISD Sr. PM
<input type="checkbox"/>	Kedrick Wright	HISD Design
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

PURPOSE: This meeting provided an update of the overall project.

AGENDA:

- Educational Specification Approval
- Project Update
- What to expect at the next PAT meeting

DISCUSSION:

Robert Barrera, Jr., Rice & Gardner welcomed the participants and introduced Ms. Carolina Weitzman of Natex Architects.

1. Mr. Barrera reviewed the status of the summer construction. The following items were discussed:
 - a. DivisionOne, Construction Manager at Risk will adjust the construction fencing to better accommodate student traffic.
 - b. Widening the sidewalk at the south side of the gymnasium was discussed. Connecting this sidewalk with the sidewalk on the west side of the gymnasium was also discussed. This would allow a continuous paved pathway for students as they exit to the carpool line. If the sidewalk cannot be placed in time for the start of school, another route for students will be created.
 - c. Ms. Kasper-Hoffman, Principal requested saving the rose bushes located by the gymnasium. DivisionOne will attempt to save the rose bushes if possible.
 - d. Mr. Barrera will contact the moving company to coordinate moving back furniture from on site storage. Mr. Lopez, Plant Operator will assist in coordinating the move.
 - e. DivisionOne and Ms. Hoffman are scheduled to review the student exit routes to ensure fencing is placed in the proper location and as a safety check. This is scheduled for 8/13/14 at 10:30 am.
 - f. The adjusted phase one plans are scheduled to be resubmitted to the City of Houston for permitting on 8/14/14.
2. Mr. Steve Hoyt, HISD Sr. Manager explained new changes regarding construction.
 - a. LC Background Check has been hired by the district to check backgrounds for all construction workers. This requirement is detailed in the project specifications.

- b. An HISD safety inspector will be performing periodic inspections.
- 3. The next Community Meeting is scheduled for September 3, 2014. This is also the date for the Grady MS open house.

ACTION ITEMS:

- 17-1 Adjust fencing for student egress. (DivisionOne)
- 17-2 Schedule moving company. (Barrera)
- 17-3 Review student egress routes to ensure fencing is properly located and safe. (DivisionOne and Hoffman)
- 17-4 Resubmit adjusted plans to City of Houston for permit. (Natex)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. Review any changes to the site and floor plans.

NEXT PAT MEETING: Tuesday, September 9, 2014 1:30 pm, Grady Middle School Library

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Robert Barrera, Jr.

Program Manager

HISD – Construction & Facility Services

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