



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Grady Middle School

**MEETING #:** 019

**LOCATION:** Grady Middle School

**DATE / TIME:** October 14, 2014, 1:30pm

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	G. Kasper Hoffman	Principal
<input type="checkbox"/>	Robert Barrera, Jr.	RGCI
<input checked="" type="checkbox"/>	Carolina Weitzman	Natex
<input checked="" type="checkbox"/>	John Haugen	Natex
<input checked="" type="checkbox"/>	Anthony Payne	Natex
<input checked="" type="checkbox"/>	Gordan Richardson	Briargrove HOA
<input type="checkbox"/>	Mirrat Noon	Parent
<input checked="" type="checkbox"/>	Brad Cheesman	Division One
<input checked="" type="checkbox"/>	Randy Adams	HISD

<input checked="" type="checkbox"/>	Mary Lynn Khater	Parent
<input type="checkbox"/>	LaJuan Harris	HISD Planner
<input type="checkbox"/>	Kedrick Wright	HISD Design
<input checked="" type="checkbox"/>	Spencer Wingate	RGCI
<input checked="" type="checkbox"/>	Kelly Snook	RGCI
<input checked="" type="checkbox"/>	Tom Weis	Division One
<input checked="" type="checkbox"/>	Geoff Brentlinger	Division One
<input checked="" type="checkbox"/>	Calvin Padgett	Division One
<input type="checkbox"/>		

**PURPOSE:** This meeting provided an update of the overall project status.

### AGENDA:

- Introductions of the PAT members, Natex, Division One and Rice & Gardner representatives.
- Natex – Project Update
- Division One – Project Update
- What to expect at the next Project Advisory Team meeting

### DISCUSSION:

1. Ms. Carolina Weitzman of Natex Architects welcomed the PAT and provided an update on the operable partitions discussed at the previous meeting. Operable partitions between some instructional areas were considered for deletion due to budget constraints; however there have been no changes in the drawings since the last PAT meeting.
2. Principal Gretchen-Hoffman indicated that an area in the rear of the property is slow to drain (in current state, pre-site work completion) and the temporary sidewalk would provide the needed access during times of heavy rain.



3. Calvin Padgett with Division One informed the group that the gas lines running along the top of the canopy will be removed prior to relocating the canopy.
4. The general contractor was reminded of the noise ordinance which is to be observed to maintain a good relationship with the neighboring residences.
5. Mr. Brad Cheesman of Division One Construction provided a presentation outlining the company's identity and qualifications.
6. Mr. Cheesman provided a schedule update and will provide a written schedule within the next week. No current delays are identified.
  - a. Division One has mobilized on to the site: construction trailer and temporary trailer utilities are connected.
  - b. Mr. Cheesman reviewed the site logistics plan was and noted that Division One personnel will coordinate with the Principal regarding time-sensitive activities and their relationship to the school's schedule.
  - c. Mr. Cheesman reviewed the company's safety requirements for all personnel entering the active work site. Some of these requirements include: Hard hats, approved footwear, no loose-fitting clothing and no sleeveless shirts.

#### **QUESTIONS/ANSWERS:**

1. A status update on the termination and relocation of existing utilities was requested by Division One. Division One is responsible for initiating the action needed regarding each utility with HISD and Rice & Gardner personnel assisting to expedite the needed activities.
2. Mary Lynn Khater, PAT member asked for the anticipated completion time. Mr. Cheesman with Division One responded by the end of the 2<sup>nd</sup> quarter or beginning of 3<sup>rd</sup> quarter of 2015.
3. John Haugen with Natex asked when structural steel would be erected. Mr. Cheesman answered that it would begin erection between mid-January and mid-February and would complete in mid-march.
4. Ms. Weitzman asked the status of the canopy demolition plan. Mr. Cheesman answered that the canopy would be removed and relocated to the designated temporary location when the demolition contractor mobilized on site; approximately winter break. Principal Gretchen-Hoffman indicated that she would like to have the temporary sidewalk installed before winter break was over. Mr. Cheesman took no exception with this request and said he would accommodate the request.

#### **ACTION ITEMS:**

- 19-1 Support utility relocation activities of Division One. (Division One / Spencer W., Randy A., HISD)
- 19-2 Provide revised GMP to HISD. (Division One)
- 19-3 Provide schedule of values (Division One)
- 19-4 Provide project schedule (Division One)
- 19-5 Provide schedule of submittals (Division One)

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Construction schedule update.

**NEXT PAT MEETING:** Tuesday, November 11, 2014 1:30 pm, Grady Middle School Library Meeting Room.

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) days, the minutes will be assumed to be accurate.

#### **HOUSTON INDEPENDENT SCHOOL DISTRICT**

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