



**Project Advisory Team Meeting Minutes**  
**The High School for Law Enforcement & Criminal Justice**

**MEETING NO.:** 009

**LOCATION:** The High School for Law Enforcement & Criminal Justice Library

**DATE / TIME:** May 15, 2013, 2:30 - 4:00pm

**ATTENDEES:** Patricia Alexander, HSLECJ; Ken Black, Page; Clay Clayton, HISD – Facility Planning; Grace Diaz, Student; Schmecka Franklin, HSLECJ; Dave Funk, HISD - Facilities Planning; HSLECJ; Juan Garza, Student; Josh Hooten, HSLECJ; Miyanna Kirksey, Student; Elaine Lee, Page; Michael Martindale, HSLECJ; John Moreau, B3Ci; Carol Mosteit, HSLECJ Principal; Christina Rodriguez, HSLECJ; Mike Woods, HISD PM, Rice & Gardner.

**PURPOSE:** The meeting was held to review development of the previously approved conceptual design.

**AGENDA ITEMS:**

- Introductions
- Review of schematic design
- Schedule the next design review

**NOTES:**

1. Page presented the schematic design plan development.
2. Discussion of the schematic plan development included:
  - a. The Call center is sized to match the HFD call center training room and the server is in a separate, closed space.
  - b. Parking provided on site is roughly 1050 spaces. A parking variance will be required from the City of Houston.
  - c. Primary hallways require an 8' minimum clearance.
  - d. Discussion for development of the atrium included:
    - i. The space can multipurpose for dining and stage seating provided acoustics and lighting issues can be resolved.
    - ii. An open, projecting stage is acceptable.
    - iii. A movable partition should be used as a divider between the stage and black box theater.
  - e. The gymnasium is sized for ½ of the student population. All bleachers are located on one side of gym.
  - f. To provide better functional access, switch 2 science labs with 4 learning centers locating them with the other academic core spaces.
  - g. The learning commons areas can be distributed into two or more areas.
  - h. The teacher prep area can be split into two separate spaces.

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- i. For better student accessibility, the computer repair/storage should be centrally located. A 2<sup>nd</sup> floor space close to the elevator was discussed as a possible location.
3. A follow-up design review meeting was scheduled for Tuesday 2pm 27 May.

**ACTION ITEMS:**

- 1-01 Confirm date of the design charrette.

**MEETING SCHEDULE:**

Design review meeting: May 27, 2014, 2:00-3:00pm

Next PAT meeting: June 12, 2014, 2:30 - 4:00pm

Please review the meeting minutes and submit any changes or corrections to Mike Woods. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods  
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Attachment: