



Project Advisory Team Meeting Minutes
Lee High School

MEETING: 009-08

LOCATION: Lee High School

DATE / TIME: February 27, 2014, 4:30 PM

ATTENDEES: Melanie Hauser, Lee HS Alumni/ Community Member; Monica Quintero, Lee HS Principal; LaJuan A. Harris, HISD-Facilities Planning; Alfiee Herron, Lee HS AP; Alyson Clarke, Instructional Specialist; Trint Conrod, JROTC; Dawn Dunn, YMCA; Gregg Kalba, WHR Architects; Steven Redmond, URS; Rufus Chaney CTE; Gilbert Sosa, 10th grade student; Tamara Tisdale, Dance Director; Mel Butler, URS,.

PURPOSE: Review the Schematic Design Package submitted to the District for review on February 10, 2014.

AGENDA ITEMS:

- Review of the Schematic Design Package / Drawings
- What to expect at the next PAT meeting

NOTES:

1. The School requested a set of the Schematic Design drawings for use at the campus.
2. Gregg Kalba, WHR Architects, presented the Schematic Design Package. The following notes reflect the discussion and questions posed to the Design Team:
 - a. Hillcroft Avenue frontage: Driveway provided for Food Service may not be large enough for several trucks, turn around, etc. Architect will look into providing a loop driveway.
 - b. Neighborhoods surround the courtyard. The Learning Commons is the heart of each neighborhood. Each neighborhood holds about 10 core academic learning centers (two which are open) and two science lab learning centers.
 - c. Open learning centers are located at end of a cluster.
 - i. The open learning centers could be used as extended learning centers while the schools capacity is in the present range. As the capacity increases these spaces can be closed off.

- ii. The Math instructors saw the open learning areas as a location where students could collaborate on project based learning. The instructors requested writeable wall surfaces all around.
- d. It was noted that restrooms are located down a 24' hallway leading away from the commons past the monumental stairs. The Architect is investigating providing restrooms closer to the Dining Commons.
- e. Principal Quintero was concerned that the students in the learning centers would be using the stairs closest to those areas which were located exterior to the building.
 - i. The architect noted that all circulation is inside building, and the secondary stairs are the only elements that are outside the building. Architect will investigate moving the stairs inside the building.
- f. The PAT expressed concern about the perception that was being portrayed by having the exterior stairs with a wall around the courtyard areas. Security and surveillance are hard to accommodate and still present a welcoming appearance. When bars were put up at the school this was a turn off to the community. Even though it was understood that the fence came about as a means of separating the students from the general public on Hillcroft, the group felt the school was beginning to look like a "fort". We are trying to draw people back to the school, but when you add this fence you are turning people off.
 - i. Moving the stairs to the interior space is being looked at. PAT felt if the stairs are moved into the building the walls could be eliminated from the plan. If this does not happen the architect will present more ways that the students can be separated from the general public that would be more pleasing to the community.
- g. Covered walkway from main building to auditorium, performing arts, gymnasium spaces, natatorium, etc. School's administration requested more of the circulation space for the school be on the interior of the building. This is more desirable from a supervisory position. Architect to look at alternatives.
- h. Dance / Performing Arts: Dance room needs a dressing room/toilet room adjacent. Dance Storage is for equipment and costumes. The Performing Arts instructor suggested flipping the Black Box with Dance Room so the dance room is closer to restrooms; or maybe move dressing rooms between the black box and the dance room.
- i. Question was asked "Where do people attending performances use restrooms?" A toilet core is provided central to gym and auditorium.
 - i. The architect was asked to consider reducing the amount of restrooms near the Gym and Auditorium and provide smaller grouping of restrooms nearer the performing arts spaces.
- j. Natatorium:
 - i. Question was asked about the location of the natatorium and the solar influence on the south orientation. Is there a possibility the Natatorium can be located to the north of the Gym? Architect is to review.
 - ii. Natatorium now has 9 lanes on plans but will be reduced to 6 lanes like they have now. Left over area will be used for spectator seating area with bleachers.
 - iii. Question was asked "Where are competitions held in HISD?" Lamar HS has a competition pool and hosts many competitions. Competition pools are 8 lanes. Lee HS natatorium is intended to be practice pool only.

- k. Auditorium:
 - i. PAT questioned the type of seating that was shown in this area. Seating will be addressed further in the Design Development stage.
 - l. Second Floor Spaces:
 - i. Neighborhoods and career tech spaces are located on the second floor. Learning commons overlook the dining commons.
 - ii. PAT members suggested that there should be smaller learning spaces on the second floor that can be closed off from the sounds that will be emitted from the dining commons. Architect stated that open learning centers could serve this purpose.
 - m. Glass etched 'General' is shown on the drawings. PAT felt that etched motivational wording might work better.
 - n. The PAT asked about what will happen to the Library? In the new facility, books, newspapers, yearbooks will no longer be confined to four walls – now dispersed throughout the learning commons.
3. Schematic Design documents were submitted to the District for review on February 10, 2014.
4. The Program Manager confirmed that the budget addresses Health and Life Safety issues at the existing welding and construction CTE spaces.

ACTION ITEMS:

- 09-01 Program Team will address the locations of the CTE programs to specific spaces in the new building. (HISD; URS; WHR)
- 09-02 Program Manager to confirm budget provisions for Health and Life Safety concerns in the Welding / Construction shop facility (URS)
- 09-03 Architect will respond to the desire for fixed seating in the Auditorium. (WHR)
- 09-04 Community Meeting will be March 27, 2014 at 6:30 PM. (HISD)

NEXT MEETING:

The next meeting will be on March 27, 2014 @ 4:30 PM and the Architects will present refinements of the design.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, AIA, Program Manager
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