



**Project Advisory Team Meeting Minutes**  
**Lee High School**

**MEETING:** 009-12

**LOCATION:** Lee High School

**DATE / TIME:** March 27, 2014, 4:30 PM

**ATTENDEES:** Melanie Hauser, Lee HS Alumni/ Community Member; Monica Quintero, Lee HS Principal; LaJuan A. Harris, HISD-Facilities Planning; Alfiee Herron, Lee HS AP; Sunni Pyles, Lee HS AP; Bob Myers, HISD Design; Leticia Lopez, WHR Architects; Gregg Kalba, WHR Architects;; Tim Murray, WHR Architects; Jennifer Tipaz, Student; Marcelin Kamdoun, Student; Steven Redmond, URS Mel Butler, URS,.

**PURPOSE:** Review the presentation for the Community Meeting at 6:30 PM.

**AGENDA ITEMS:**

- Opening Remarks – Principal Quintero
- Presenters on the progress of design
- Set up for Discussion
- Break-Out groups to answer community questions
- Closing Remarks and gathering comment cards
- Status of design approvals and comments/next steps

**NOTES:**

1. Principal Quintero will open the meeting with welcoming comments, introducing participants as well as recognizing elected officials present and special guests.
2. Gregg Kalba, WHR Architects, shared the design presentation.
  - a. Students Marcelin Kamdoun and Jennifer Tipaz shared comments on their participation in the process.
  - b. The presentation followed with topics covered by slides:
    - i. Introduction to the Site Plan and campus organization.
    - ii. Learning Centers – Incubators for 21<sup>st</sup> century learning.
    - iii. Career Tech Education centers.

- iv. Performing Arts spaces
  - v. Dining Commons and other spaces to gather, interact, share and experience.
  - vi. Administration and Child Care
  - vii. Health and Wellness environments
  - viii. Outdoor learning environments
  - ix. 21<sup>st</sup> century Learning Neighborhood
  - x. Vignettes of exterior
3. The Project is currently in Schematic Design Review with the District. We anticipate approval to proceed with Design Development at any time.

**ACTION ITEMS:**

- 11-01 Program Team will address the locations of the CTE programs to specific spaces in the new building. (HISD; URS; WHR)
- 11-02 Program Manager to confirm budget provisions for Health and Life Safety concerns in the Welding / Construction shop facility (URS)
- 11-03 Architect will respond to the desire for fixed seating in the Auditorium. (WHR)
- 11-04 The next Community Meeting will be March 27, 2014 at 6:30 PM. (HISD)

**NEXT MEETING:**

The next meeting will be on April 24, 2014 @ 4:30 PM and the Architects will present refinements of the design.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven M. Redmond, R.A., AIA, Program Manager (URS)  
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