



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Lee High School

MEETING #: 26
LOCATION: Lee High School
DATE / TIME: April 23, 2015, 4:30 PM
ATTENDEES: **Jonathan Trinh**, Lee HS Principal; **Joseph Mata**, Lee HS AP; **Melanie Hauser**, Alumni – Community Member; **Esther Omogbehin**, HISD/SSO; **Kristen Cobb**, HISD Communications; **Daniel Calcote**, CMAR; **Gregg Kalba**, WHR Architects; **Tony Martin**, WHR Architects; **Steven Redmond**, HISD – Program Manager (URS)

PURPOSE: To present project status and updates.

AGENDA:

- Introductions
- Discussions with the Program Manager
- Discussions with the Construction Manager
- What to expect at the next Project Advisory Team Meeting

DISCUSSION:

1. Program Manager updated the PAT on the status of the Project.
 - a. Bid documents were issued March 24, 2015. The CMAR completed the constructability review as well as a BIM coordination review and published those comments to the Architect. The review comments were incorporated into the documents and issued to the bidders as Addendum 1 on April 7, 2015.
 - b. The drawings have also been submitted to the City for an early site development permit that will allow construction to continue seamlessly in June while the full Building Permit is being reviewed and approved.
2. It was noted during the discussion, that “urban legend” has it that during the 1960’s a bomb shelter may have been built on the school site and is accessed from the basement of the Auditorium. This will be looked into by the Project Team.
3. The Construction Manager updated the PAT on the status of construction activities.
 - a. Demolition began March 16th with the Technical Ed Wing, and is continuing as we speak. The Apartment complex began demolition on March 23rd and continues. The demolition and rough grading work currently under contract will complete by mid-June, 2015.



- b. Bids were received April 21, 2015 from 163 trade contractors. The team is extremely happy with the turnout. A team of Program and CMAR personnel will pour over the bid information, evaluating and verifying and tabulating the bids. The CMAR will then assemble a proposal for a guaranteed maximum price for the District's consideration.
4. The summer schedule for PAT meetings was discussed. It was determined that the PAT will meet on June 25th and August 27, 2015 at 4:30 PM. Meeting announcements will be transmitted to all.

ACTION ITEMS:

None

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status and updates on construction progress.

NEXT PAT MEETING:

The next meeting will be on May 28, 2015 @ 4:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, R.A., Program Manager (URS)
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HOUSTON INDEPENDENT SCHOOL DISTRICT

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