



Project Advisory Team Meeting Minutes
Lee High School

MEETING: 009-13

LOCATION: Lee High School

DATE / TIME: April 24, 2014, 4:30 PM

ATTENDEES: Melanie Hauser, Lee HS Alumni/ Community Member; Monica Quintero, Lee HS Principal; LaJuan A. Harris, HISD-Facilities Planning; Alfiee Herron, Lee HS AP; Sonni Pyles, Lee HS AP; Bob Myers, HISD Design; Gregg Kalba, WHR Architects; Tony Martin, WHR Architects; Steven Redmond, URS Mel Butler, URS,.

PURPOSE: Review the status of Schematic Design.

AGENDA ITEMS:

- Update on status of review of SD
- Transition from Lake|Flato to WHR Architects, introduction of new team member
- Changes to floor plan since we last met (for the benefit of those not at the Community Meeting)
- Hillcroft Avenue frontage and fencing concerns
- Front Entry alternatives
- Exit stair alternatives for the "Hillcroft" neighborhood

NOTES:

1. Project is currently in Schematic Design Review with the District. We have received additional comments from the Design Department, they have been responded to and we anticipate approval to proceed with Design Development at any time.
2. Gregg Kalba, WHR Architects, introduced Tony Martin, an associate from WHR, and a new team member as we proceed with Design Development. Design will transition from Lake|Flato to WHR at this point, as it was always determined to do with the joint venture.
3. Gregg Kalba updated the PAT on the development of the overall plan due to focus group discussions over the past month.
 - a. Dining / Kitchen configuration has changed to respond to Principal Quintero's visibility concerns, as well as feedback from District's Food Services staff. The proposed

solution provides better visibility to staff. WHR is working with HISD FS to perfect the solution.

- b. Child Care center has been relocated away from the front entrance to an adjacency with the Teen Clinic and Health offices.
 - c. ROTC has moved to the athletics neighborhood, allowing access to locker/shower rooms as well as creating a formal courtyard that may be used for drill exercises.
4. Principal Quintero asked where the Community Room would be located. Locating it in the vicinity of the front entry would make it more accessible, and locating it closer to the Auditorium and Gymnasium would maintain the security of the classroom areas when in use after hours. Both solutions will be looked at in Design Development.
5. Community Member Hauser asked about a room dedicated to the history of the campus where historical memorabilia can be displayed and maintained. Principal Quintero offered that providing the collection throughout the Learning Commons and Dining Commons would make the collection more readily available to students and the public.
6. A summer schedule for PAT Meetings was discussed and the following dates will be announced for the team:
 - a. May 22nd, move meeting time to 3:30 PM
 - b. June 19th, at 3:30 PM
 - c. July 10th, at 3:30 PM
 - d. August 7th, at 3:30 PM
7. The Design Team requested access to the Focus Groups for in-depth meetings over the next few weeks. Ms Herron will schedule meetings much like the last Focus Group session. They will last the entire day with each group getting about 1 hour of exposure with the design team.
8. WHR presented alternatives to the fencing on Hillcroft Avenue:
 - a. Solid block walls, with metal screening interspersed were offered. The block walls would be provided with bench seating.
 - b. Louver / slat options of metal were suggested. Examples were all of equipment screening and did not seem appropriate for a campus.
 - c. Metal post and beam with wire infill and planting (vines) that would use the wires to fill the void and provide a natural screening for privacy were offered, and well received.
 - d. Principal Quintero offered that she actually prefers the open wrought iron fence that exists over the proposed solutions. The existing fence provides a window onto campus as well as security and visibility. Her concerns have always been about the lack of visibility in the solutions offered to date, promoting the fortress image.
9. WHR presented an alternative solution for the front entry that incorporates seating and simple materials.
10. WHR offered alternatives for a second floor exit stair from the "Hillcroft" neighborhood to the Skyline Drive frontage on the south side of campus. The stair would lead to a walkway giving students access to the gathering areas in the athletic fields to the east.

ACTION ITEMS:

- 11-01 Program Team will address the locations of the CTE programs to specific spaces in the new building. (HISD; URS; WHR)
- 11-02 Program Manager to confirm budget provisions for Health and Life Safety concerns in the Welding / Construction shop facility (URS)
- 11-03 Architect will respond to the desire for fixed seating in the Auditorium. (WHR)
- 11-04 Community Meeting was held March 27, 2014 at 6:30 PM.
- 13-01 Focus Group Meetings will be set up for the Design Team to meet with faculty (LHS)
- 13-02 Architect will respond to comments on alternatives for 1) fencing; 2) front entry and 3) exit stair from "Hillcroft" neighborhood.

NEXT MEETING:

The next meeting will be on May 22, 2014 @ 3:30 PM and the Architects will present refinements of the design.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

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