



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Lee High School

MEETING #: 27

LOCATION: Lee High School

DATE / TIME: May 28, 2015, 4:30 PM

ATTENDEES: **Jonathan Trinh**, Lee HS Principal; **Joseph Mata**, Lee HS AP; **Melanie Hauser**, Alumni – Community Member; **Gregg Kalba**, WHR Architects; **Brent Oldbury**, WHR Architects; **Andrea Salazar**, WHR Architects; **Bob Myers**, HISD - Design; **Steven Redmond**, HISD – Program Manager (URS)

PURPOSE: To present project status and updates.

AGENDA:

- Introductions
- Discussions with the Program Manager
- Discussions with the Construction Manager
- What to expect at the next Project Advisory Team Meeting

DISCUSSION:

1. Program Manager updated the PAT on the status of the Project.
 - a. Construction Documents have been submitted to the City for an early site and foundations permit. A/E has received comments from the City and are responding.
 - b. The drawings have also been submitted to the City for the full Building Permit. City reviews have started on that package and comments are forthcoming.
2. The Construction Manager was not in attendance at the meeting. The PM updated the PAT on the status of construction activities.
 - a. Demolition began March 16th with the Technical Ed Wing, and completed in mid-April. The Apartment complex began demolition on March 23rd and was completed in mid-May. The remaining utility and rough grading work currently under contract will complete by mid-June, 2015.
 - b. Work remaining includes the removal of the foundations under the old chilled water storage tank and some storm drainage relocation and removal.
 - c. Bids were received April 21, 2015 from 163 trade contractors. The team is extremely happy with the turnout. The CMAR is assembling a proposal for a guaranteed maximum price for the District's acceptance.



3. The summer schedule for PAT meetings was discussed. It was determined that the PAT will meet on June 25th and August 27, 2015 at 4:30 PM. Meeting announcements will be transmitted to all.

ACTION ITEMS:

- 26.01 Look into the “urban legend” that a bomb shelter exists under the school with access from the basement under the Auditorium.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status and updates on construction progress.

NEXT PAT MEETING:

The next meeting will be on June 25, 2015 @ 4:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, R.A., Program Manager (URS)
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HOUSTON INDEPENDENT SCHOOL DISTRICT

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