



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 010

LOCATION: Sharpstown High School

DATE / TIME: February 4, 2014 @ 4:30 PM

ATTENDEES: Julio Morales, Teacher; Michael Mitchell, Assistant Principal; Gina Sabol, Teacher; Natalie Adams, Teacher; Douglas Lacy, HISD – Project Manager; David Funk, HISD – Facilities Planning; Robert Myers, HISD – Design Manager; Ronnie Biediger, Munoz & Co., Architects; Vergel Gay, Architect; Marsh Ragland, Skanska USA VP; Michael Sabouni, AUTOARCH, Architects; Geoff Edwards, Munoz & Co.; Samuel Spiller, Teacher; Rick Anderson, KBR Building Group; Russ McLeod, KBR Building Group

PURPOSE: The purpose of the meeting was to review the progress of the schematic design, the proposed elevations and Design Development for the new school.

AGENDA ITEMS:

- A. Meeting Schedule for 2014.
 - a. Tuesday, February 25, 2014
 - b. Tuesday, March 25, 2014
 - c. Tuesday, April 22, 2014
- B. Introduction of CMAR – KBR Building Group
- C. Community Meeting Date
 - a. March 4, 2014
- D. Munoz & Co. / AUTOARCH, Architects
 - a. Phase Plan Overview
 - b. Exterior Elevations
 - c. Interior Elevations

NOTES:

1. The PAT opened with a discussion of the recent trip to Seattle, Washington. Several members along with HISD Facilities Department personnel visited schools that were developed along the 21st century design concept similar to the format that

has been adopted here. Points of interest from the trip are open floor plans for learning, and common shared flexible spaces. One school in particular was quite impressive as a model for consideration, Valley View Middle School. PAT members will share photos of the facility to the Architects through Facilities Planning for review.

2. The PAT addressed areas of concern regarding the schematic design that requires further study. There was strong emphasis to concentrate on the following areas to enhance the flow and effectiveness of the final design solution.
 - a. Site lines from the Administration wing of the building to the parking lot. Solution discussed to locate an Assistant Principal's Office at the rear of the academic wing adjacent to the Fine Arts Wing facing the parking lot.
 - b. Relocate Visitor's Parking area closer towards the entrance. Solution discussed to investigate adding maximum of ten parking spaces along the front of the building along Bissonnet Street. Shift the building slightly to the left along the street to the west about ten feet to gain the additional space required for a driving lane.
 - c. The exterior façade of the building shall have more earth tones, no white surface areas. Solution as identified in the current final Schematic Design package. The surface areas shall be precast concrete tilt wall with beige color panels.
3. The Phasing Plan for construction was discussed, identifying the construction zone to the West of the existing building. The temporary classroom buildings shall be located to the Northeast area of the existing building near the softball fields. Emphasis was placed on establishing the number of buildings to be relocated prior to the summer session in preparation for fall classes.
 - a. Program Manager, Design Manager and Facilities Planning shall meet and coordinate the relocation of the temporary classroom buildings the Northeast section of the existing site.
4. The PAT discussed the exterior elevations as presented. The brick areas identified shall become browner in color and not charcoal as presented. The A/E shall investigate incorporating more emphasis of a Greek theme symbolic of the school mascot within the courtyard around the Gymnasiums and possible etched image on the East end of the Fine Arts wing.
5. The PAT discussed utilizing as presented by the A/E colors within the academic wings which may emphasize location of the various CTE's or curriculums.

ACTION ITEMS:

- 1-01 Design Development continues with development of the building elevations and interior mall development studies. Greek theme adoption into design scheme

NEXT REGULAR MONTHLY MEETING: Tuesday, February 25, 2014 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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