



Project Advisory Team
Meeting Minutes
Sharpstown High School

MEETING NO.: 024

LOCATION: Sharpstown High School, Library

DATE / TIME: March 24, 2015 @ 4:30 PM

ATTENDEES: Robert Gasparello, Principal; Douglas Lacy, HISD Program Manager; Robert Myers, HISD Facilities Design Manager; Michael Mitchell, Assistant Principal; Michael Sabouni, AUTOARCH, Architects; Jason Thomson, Assistant Principal; Rick Anderson, KBR Building Group; Casey Annunzio, Munoz & Co.; Geof Edwards, Munoz & Co.; Samuel Spiller, Teacher; Dave Funk, HISD Facilities Planner; Joseph Greco, KBR Building Group; Kristen Cobb, HISD Communications

PURPOSE: The meeting was held to review the project progress

AGENDA ITEMS:

- A. PAT Meeting Dates:
 - a. Tuesday, April 28, 2015 @ 4:30 PM
 - b. Tuesday, May 26, 2015 @ 4:30 PM
 - c. Tuesday June 26, 2015 @ 4:30 PM
- B. Temporary Parking Status (Houston Baptist University – Remote Parking)
- C. Munoz/AUTOARCH Presentation
 - a. Amphitheatre/Spark Park
 - b. Temporary Service Drive

NOTES:

1. The HISD Program Manager opened the meeting by identifying the PAT Meeting dates for the month of April thru the month of June, as identified above.
2. The Program Manager informed the PAT of the status of the remote temporary parking proposed for Houston Baptist University. Mr. Gasparello, Principal for Sharpstown High School has negotiated with Houston Baptist the use of a portion of their existing parking area for temporary parking to be used by the teaching and students during the construction period. A Lease Agreement for the use of the parking area has been revised and accepted by HBU. Full execution of the lease agreement is in progress.
3. Casey Annunzio, Project Architect for Munoz/AUTOARCH, presented the current site plan of the new construction to discuss the service driveway for consideration once the remote parking is finalized. The service drive shall extend to the North and West of the existing softball and baseball fields existing on to Bonhomme Street.

4. The new Amphitheatre/Spark layout was present to the PAT at the monthly meeting on 24 February 2015. The rotated plan shifting the site lines from the sun (east and west to north and south) was presented and accepted. The PAT shall proceed with fund raising activities to assist in development of the Amphitheatre/Spark Park.

NEXT REGULAR MONTHLY MEETING:

Tuesday, April 28, 2015 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy. After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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