



## **Project Advisory Team**

### **Meeting Minutes**

#### **Sharpstown High School**

**MEETING NO.:** 012

**LOCATION:** Sharpstown High School

**DATE / TIME:** March 25, 2014 @ 4:30 PM

**ATTENDEES:** Michael Mitchell, Assistant Principal; Gina Sabol, Dean of Students; Douglas Lacy, HISD – Program Manager; Gloria Barrera, HISD – Facilities Planning; Michael Sabouni, AUTOARCH, Architects; Geoff Edwards, Munoz & Co.; Samuel Spiller, JROTC; Wayne Hughes, Teacher; Randy Shepherd, KBR Building Group; Casey Annunzio, Munoz & Co.; Matt Wood, KBR Building Group

**PURPOSE:** The purpose of the meeting was to discuss options that address the PAT's desires for Visitor Parking, Interior Image Review and color palette and graphics review for interior of the school.

#### **AGENDA ITEMS:**

- A. Future PAT Meeting Dates:
  - a. Tuesday, April 22, 2014
  - b. Tuesday, May 27, 2014
- B. Munoz & Co. / AUTOARCH, Architects Presentation
  - a. Options for Visitor parking
  - b. Site Plan Review
  - c. Floor Plan Review
  - d. Interior Renderings
  - e. Exterior Elevations and Renderings

#### **NOTES:**

1. The A/E presented two options for the Visitor's Parking lot in response to a concern brought up at the Community meeting. . The first option identified the parking area directly off the corner of Bissonnet and Braeburn Valley Drive in front of the Administration area. Option two presented parking on Braeburn Valley Drive along the west side of the Administration area. The PAT opted to stay with the Visitor Parking area on Bissonnet in front of the Administration area.
2. The A/E presented their proposed revision to faculty restrooms to serve the JROTC area. of the Athletics Building for the faculty members of the JROTC program. The previous plan has no access to restrooms or showers for the faculty or students without exiting the area to the outside and returning to the building through a common entrance. The revised restroom layout was accepted by the PAT.
3. Seating capacity in the auxiliary gym was reduced from 350 to 250 to be able to make the above revisions.
4. The PAT requested that the Architect study the following areas in the Design Development phase and present the proposed layouts for discussion at the next meeting:

- a. The Serving Lines at the Cafeteria – The PAT wants an inviting Food Court type of arrangement. The PAT also wants to discuss other student lunch options such as “remote feeding”.
  - b. The Lecture Hall retractable seating is it in tiers or is the floor flat? The program requires that this room accommodate 150 occupants. Provide options.
  - c. The color palettes for the interior of the building. The PAT prefers earth tones over bright colors. The architect is to develop options for the PAT to consider.
5. The A/E and the PAT discussed the current location for the proposed Band Practice. The parking lot has islands for planting and aisle separation that will hamper the practice sessions. The parking area proposed for band practice shall have no islands or curbs within the practice area.
  6. The Assistant principal requested information on the phasing of the construction so the campus can plan for the next year.

**ACTION ITEMS:**

- 1-01 Color palette for wall surfaces.
- 1-02 PAT to discuss and determine Greek names for various areas of the campus – for example, “Arena” for gymnasium etc.
- 1-03 Program Manager to begin preliminary phasing discussions with Architect, KBR and campus representatives.

**NEXT REGULAR MONTHLY MEETING:**

Tuesday, April 22, 2014 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.  
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy  
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