



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 013

LOCATION: Sharpstown High School

DATE / TIME: April 22, 2014 @ 4:30 PM

ATTENDEES: Michael Mitchell, Assistant Principal; Gina Sabol, Dean of Students; Douglas Lacy, HISD – Program Manager; Dave Funk, HISD – Facilities Planning; Michael Sabouni, AUTOARCH, Architects; Geoff Edwards, Munoz & Co.; Samuel Spiller, JROTC; Natalie Adams, Teacher; Joe Mumbach, Community Member; Lina Sabouni, AUTOARCH, Architects; Vergel Gay, Architect; Casey Annunzio, Munoz & Co.; Matt Wood, KBR Building Group; Julio Morales, Teacher, Daniel Alvarez, Student

PURPOSE: The purpose of the meeting was to discuss options of the Design Development Phase and the Master Schedule.

AGENDA ITEMS:

- A. Future PAT Meeting Dates:
 - a. Tuesday, May 20, 2014
 - b. Tuesday, June 24, 2014
- B. KBR Construction Master Schedule Presentation
 - a. Land Purchase
 - b. Clinic Update
 - c. Temporary Classroom Relocation
 - d. Construction Start and End Dates
- C. Munoz & Co. / AUTOARCH, Architects Presentation
 - a. Updates to the Floor Plan
 - b. Overall Plan Update
 - c. Enlarged Floor Plans
 - i. Administrative Suite, Main Entry and Help Desk
 - ii. Main Learning Commons
 - iii. Music / Drill Team Area
 - d. Interior Presentation
 - i. Greek Names of Neighborhoods

NOTES:

1. The CMAR (KBR Building Group) presented a slide presentation which identified four elements that currently impedes the construction of the new high school complex. Those elements are as follows:
 - a. The existing structures located on the adjacent property which HISD is in the process of purchasing will need to be demolished prior to the construction of the new school. Prior to demolition, the buildings need to be checked for hazardous materials such as asbestos. If any such material exists, it will need to be removed

prior to demolition. The construction team will need a report from the Geotechnical Engineers to begin their analysis of the existing soil conditions. This information is passed on to the Structural Engineers and they design the appropriate building foundation to support the new building. A timely property acquisition process establishes a firm construction start date for the new school.

- b. The current T Buildings will need to be moved for use by the campus and to allow for the construction of the new Gymnasium/JROTC Building. The existing "T" Buildings currently house the math program for the campus. The "T" Buildings will be relocated to the Northeast area of the site where the softball field is located. The team is still looking at several options when it comes to the T buildings to ensure convenience and safety for students and staff. For example, the construction team is determining if the existing T building structures can be relocated, if new T building structures need to be rented or if there is an opportunity for phasing construction of the new Gymnasium/JROTC building as the last constructed building. All options are currently being investigated.
 - c. The existing school is the location of the new parking area for the campus. The parking area cannot be developed until the new school is complete and the old building is demolished.
2. The new location of the Memorial Hermann Clinic has been shifted approximately 15 feet north of the Architects previously shown location. This change does divert the driving lane at the rear of the site and breaks up what was previously a straight thru way that stretched the length of the campus. KBR (Construction Management Firm) presented the Master Schedule for preliminary review and discussion. The schedule identifies the current project status for the Architect as in the Schematic Design Phase, transitioning to the Design Development and proceeding through Construction Documents. The construction start date is identified as the fourth quarter of this current year (2014). The construction duration for the new building is identified as an aggressive fourteen months to completion in March of 2016, with final completion of the new parking and move in to the new building in August of 2016.
3. The Architect presented floor plan modifications in the Administrative, Fine Arts and Library/Learning Commons. The changes are as follows:
 - a. The Administrative area - An access stair to the second floor shall be accessed by key or card reader. The stair shall be designated for students for fire exit purposes only. As per Facility Planning, the IT Computer storage room is not need. IT will support the one to one laptop initiative out of the currently programed computer repair room in the Administrative area. A Testing Room or Parent Outreach Center is possible additions at this location. The Architect will study the Administrative area for a location of a Security Room. The Administrative area currently does not have a control desk at the Corridor entry, which will also be studied by the Architect.
 - b. The Fine Arts Neighborhood – At the request of the PAT the Architect made the following adjustments to this area:
The location of the shared work room was moved to be adjacent to the Vestibule entrance. A drinking fountain (budget allowing) has been added in the Band Room near the exterior doors. The design team relocated the isolated Practice Rooms from the Corridor to a central location in the Band Room. However, this reduced the number of practice rooms from four to three.
 - c. Library Learning Commons – The team had a general discussion regarding layout of the space, the possible addition of study areas within the space and the height of the shelves. The shelves shall be low to give the space an inviting appeal.

ACTION ITEMS:

- 1-01 Color palette for wall surfaces.

NEXT REGULAR MONTHLY MEETING:

Tuesday, May 20, 2014 @ 4:30 PM at the Library of Sharpstown High School

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Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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