



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 018

LOCATION: Sharpstown High School, Principal's Conference Room

DATE / TIME: September 23, 2014 @ 4:30 PM

ATTENDEES: Robert Gasparello, Principal (by Phone); Michael Mitchell, Assistant Principal; Douglas Lacy, HISD – Program Manager; Dave Funk, HISD – Facilities Planning; Michael Sabouni, AUTOARCH, Architects; Samuel Spiller, JROTC Instructor; Joe Mumbach, Community Member; Rick Anderson, KBR Building Group; Matt Wood, KBR Building Group; Julio Morales, Teacher, Esther Omogbehin, School Support Officer; Casey Annunzio, Munoz & Co.; Geof Edwards, Munoz & Co.; Mark Simmons, Interim Principal

PURPOSE: The meeting was held to review the HISD Design Development Phase and preparation for the Community Meeting directly after the PAT Meeting.

AGENDA ITEMS:

- A. PAT Meeting Dates:
 - a. Tuesday, October 28, 2014 @ 4:30 PM
- B. Project Review – Munoz & Co.
- C. Community Meeting Review

NOTES:

1. The budget reconciliation process required during the Design Development phase of the project showed the new school was now over budget. To bring the project back in budget, the design team made modification to the design and identified other items to be considered as cost reductions. The design changes are needed to reduce costs of construction and were developed by the Architect, Program Manager and KBR. The Modified floor plan was presented to Principal Gasparello and Dean Mitchell for their review, however, the campus administration has concerns about the day to day functionality of the changes. Principal Gasparello and Dean Mitchell outlined their concerns as follows:
 - a. Auditorium will it accommodate two full classrooms
 - b. Private Meeting space that will be adequate for full staff meetings (Lecture Hall will meet this need)
 - c. Permanent exterior seating (and possible shading) for the Exterior Learning Centers
 - d. Permanent interior seating for the Mall area
 - e. Clerestory at the Mall and overall concerns about the brightness and openness of the school.
 - f. Exterior amphitheater – combine the spark park
 - g. Additional covered exterior seating for Lunch and places for students to convene.
 - h. Student capacity is too small for the projected enrollment?
 - i. Dedicated room that is larger than a classroom for the College Career Center.
 - j. Relocate restrooms towards the front of the Mall to accommodate evening events.

- k. Principal Gasparello stated that we may need to/can sacrifice the child care center if its sacrifice will allow for any of the above. While Principal Gasparello does not want to sacrifice this area, this serves a smaller percentage of students than other spaces and he feels there may be an alternative solution that could meet the childcare needs.
2. The Principal and HISD Design have scheduled a working session with the Architects to discuss possible changes to bring the project back in budget this week. There will be limited discussion regarding the floor plan during tonight's Community Meeting until a design has been finalized. The concern was the PAT didn't want to show a floor plan that had a high likely hood of changing.
3. The Project Executive from KBR Building Group, Matt Wood, reviewed the current project schedule and how it could be impacted by design changes and budget issues. During this discussion there were questions and concerns relating to the environmental schedule for hazardous material removal at the exiting school, site acquisition phasing, and temporary parking during the demolition of the existing building. The Project Manager, Doug Lacy, answered those questions as follows:
 - a. The hazardous material asbestos has been found in the existing school. Removal of this material shall occur when students and staff are not on campus. Summer school in the summer of 2015 will not be possible at Sharpstown because of the hazardous material removal. Campus administration is currently investigation options for 2015 Summer school.
 - b. The question was asked if and what would happen if the hazardous material removal process impacted the ability to occupy the school in the fall of 2015? KBR responded by stating the main impact would be on the ability to provide parking at the campus.
 - c. Remote and temporary parking shall be discussed and investigated by HISD Construction.
 - d. The purchase of the warehouses where the new school will be built is going to be released in two phases. Phase one will occur in October/November for the three warehouse facilities on the North section of the site. Phase two will occur in December for the remaining building located on the corner of Bissonnet Street and Braeburn Valley Drive.
4. The next scheduled meeting date for the PAT shall be October 28, 2014 @ 4:30 PM.

NEXT REGULAR MONTHLY MEETING:

Tuesday, October 28, 2014 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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