



Project Advisory Team

Meeting Minutes

Sharpstown High School

MEETING NO.: 020

LOCATION: Sharpstown High School, Library

DATE / TIME: November 17, 2014 @ 4:30 PM

ATTENDEES: Robert Gasparello, Principal; Michael Mitchell, Assistant Principal; Douglas Lacy, HISD – Program Manager; Dave Funk, HISD – Facilities Planning; Michael Sabouni, AUTOARCH, Architects; Samuel Spiller, Teacher; Joe Mumbach, Community Member; Rick Anderson, KBR Building Group; Julio Morales, Teacher, Ronnie Biediger, Munoz & Co.; Casey Annunzio, Munoz & Co.; Ronnie Biediger, Munoz & Co.; Robert Myers, HISD – Design Manager; Natalie Adams, Teacher

PURPOSE: The meeting was held to review the floor plan modifications and site plan developments for the temporary parking requirements during construction.

AGENDA ITEMS:

- A. PAT Meeting Dates:
 - a. Tuesday, December 9, 2014 @ 4:30 PM
- B. T – Building Relocation
- C. Warehouse Demolition
- D. Project Review – Munoz & Co.

NOTES:

1. The PAT determined because of the holiday period during the month of December, the PAT shall meet on Tuesday, 09 December.
2. The Program Manager informed the PAT of the status of the relocation of the T – Buildings (Temporary Classroom Buildings). The relocation has begun with the start of the infrastructure (data hardware) removal by the HISD IT Department. Minor disruption in data service has occurred within the T-Buildings. The service shall be restored by the contractor this week.
3. The Program Manager briefly discussed the demolition phase of the warehouse facilities at the new school site. The warehouse facilities purchase shall be finalized by 04 December, as reported by the HISD Land Acquisition Attorney. Demolition of the existing structures shall commence after final purchase, removal of utility meters and demolition permits are in place.
4. The Program Manager and PAT discussed and finalized the possible Groundbreaking Ceremony for Sharpstown High School. The ceremony as directed by the PAT, shall take place late January or February 2015 once the land acquisition is clearly finalized.
5. The Architects (Munoz & Co.) reviewed with the PAT changes which have been developed within the campus site plan through conversations with the City of Houston relating to temporary parking requirements during construction. As per the City of Houston, the parking for the campus during construction shall consist of the same number of

parking spaces which currently exist. Duplicating the parking spaces from the West side of the campus to the East away from the construction activity forces consideration of utilizing the current softball and baseball fields for parking.

6. The PAT and the Design Team discussed the possibility of remote parking. Parking availability within the school campus area shall be reviewed and discussed further in detail during the next PAT, prior to finalizing the decision on utilizing the existing ball fields.
7. The Visitor's Parking Lot to the West of the new school entrance was eliminated from the school site plan to help with future budget concerns.

NEXT REGULAR MONTHLY MEETING:

Tuesday, December 9, 2014 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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