



Facilities Planning

Project Advisory Team Meeting Minutes
South Early College High School

MEETING NO: 021

DATE/TIME: August 21, 2014 – 10:00am

LOCATION: Houston Community College South Campus, Gay Hall
1900 Airport Blvd Houston, TX. 77051

ATTENDEES: Amanda Goodie, HISD PM; Matisia Hollingsworth, HISD; Charles Whigham, HCC; Michael Stribling, S&C, Architect; Linda Scurlock, SHCC Genevieve Stevens, HCC; Yiyang Bai, HCC; Community; Princess Jenkins; HISD; Eric Ford, HISD; April Rasmus LaSalle, SECHS Teacher; Wanda Adams, HISD; Steve Gourrier, HISD; Kathleen Fleming, HCC; Betty Groves, CPSC,

PURPOSE: This meeting will focus on updating the PAT on the construction for South Early College High School.

AGENDA ITEMS:

- Project Update
- What to expect at the next PAT meeting

NOTES:

Discussion:

1. Smith & Company Architects gave an update on the status of the drawings.
 - a. It was indicated that drawing are at the City of Houston and are in the process of being permitted.
 - b. The Architect also informed the PAT that they need to obtain a new storm water application letter from HCC before a permit will be issued by the City. This was to satisfy to the City that the impending drawings will show a site wide storm water system that includes our lease hold area.

What to expect at the next PAT meeting:

1. The PAT will receive an update on the status of the construction of the project.

NEXT PAT MEETING: The next PAT meeting will be held on September 18, 2014 at 10:00 am. Monthly meetings are set for the third Thursday of each month unless otherwise stated.

Please review the meeting minutes and submit any changes or corrections to Amanda Goodie.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Amanda Goodie, PMP, AVS
Asst. Program Director
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