



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Sterling High School

MEETING #: 21

LOCATION: Sterling High School

DATE / TIME: January 08, 2015, 9:00 am

ATTENDEES: (those marked with a check were present)

	Chilo, John P	Sterling
	D'Arcy, Sofia	HISD
	Dixon, Sonja	Sterling
	Dobbs, Shone	Sterling HS Student
	Dumas, Harvey	
	Edwards, Roscoe	TSU
	Groves, Norris	PAT / Alumni
	Harris, Joshua	Sterling HS Student
✓	Hickman, Rev. A. L.	
✓	Johnson, Craig	Dads for Education
	Kelly, Ebony	Sterling HS Student
	Kenney, Horace S	Sterling
	Kumar, Rob	
✓	Mitchell, Edward "Dale"	Sterling - Principal
	Monita, Dominic M	Sterling
	Omogbehin, Arimola Esther	School Support Officer

	Smith, Antoinette Y	Sterling
	Smith, Marvin	Sterling
	Turner, Linda	PTO
✓	Bedrich, Bob	Cadence-McShane
✓	Brown, Shawn	Cadence McShane
✓	Clayton, Clay	HISD – Facilities Planning
	Fountain, Jonathan	Stantec - Architect
	Funk, David	HISD – Facilities Planning
	Henrikson, Jennifer	Stantec - Architect
	Lewis, Sizwe	HISD – Facilities Construction
✓	Parker, Steve	Stantec - Architect
	Salisbury, Scott	Cadence McShane
	Richard Segura	Cadence McShane
	Smith, Eddie	Cadence McShane
	Stewart, Bill	Cadence McShane
✓	Stone, Marvin	HISD – Project Manager
	Wright, Kedrick	HISD - Facilities Design

HOUSTON INDEPENDENT SCHOOL DISTRICT

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PURPOSE: The meeting discussions focused on providing attendees an update of the construction status.

AGENDA:

- Project Status Update
- Project Safety
- What to expect at the next PAT meeting

DISCUSSION:

1. Project Status Update: Marvin Stone, HISD Project Manager opened the PAT meeting with an overview of the project status to the PAT.
 - a. Stantec completed the permit plan reviews with the City of Houston on December 19, 2014. Cadence McShane (CM) picked up the building permit on December 29, 2014.
2. Shawn Brown of Cadence McShane (CM), Construction Manager at Risk (CMAR) reported on the progress of the construction:
 - a. CM continues to use temporary generator power at their job site offices until CenterPoint makes a connection which may take another 3-4 weeks; this is not affecting construction progress.
 - b. CM is also working on an agreement with a Data/IT provider for their field offices and plans to have a connection within the next 2-3 weeks.
 - c. Site work will continue with importing and compaction of soil for the building pad. Work is in progress in Area 'D' where the gyms and locker rooms will be located. They are not using Martindale as access, all trucks are coming from the east on Madden to avoid traffic associated with school use. CM had documented the condition of the roadway prior to their use.
 - d. Storm line inlet boxes are being set in the area where the east parking lot will be located.
 - e. The next major activity on site will be the drilling of the foundation piers, scheduled for the week of January 26 for Area 'D'.
3. Principal Mitchell inquired about the site security and was assured by CM that there have not been any more issues with students making unauthorized visits within the construction area.
4. Principal Mitchell inquired about next steps that would require PAT participation and asked when furniture selection would begin. Clay Clayton, HISD Facilities Planning responded that the selections regarding furniture selection would be the next major activity. This will take place after HISD Procurement has received bids on the new furniture package. With that information in place, HISD's Furniture, Fixture, and Equipment (FF&E) Manager will work with the Principal, PAT and Architect to select furniture for the new school. Mr. Clayton noted that while there are long lead times for new furniture, that there remains plenty of time for this effort.
5. Steve Parker, Stantec Architects and Mr. Clayton noted the need for ongoing discussions related to equipment that is owner furnished. This will allow coordination to reduce changes to voltages and plug types that often occur in the process of final selections. Principal Mitchell also noted that the recent photocopiers supplied to the school had different power requirements than the previous ones.



WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status update

NEXT PAT MEETING: Thursday, February 12, 2015 at 9:00 am, Room 135

Please review the meeting minutes and submit any changes or corrections to Marvin Stone.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III
Construction & Facility Services, Project Management
HISD – Construction & Facility Services
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