



CONSTRUCTION AND FACILITY SERVICES (CFS)
3200 Center Street, Houston TX 77007-5909

Facilities Planning

Project Advisory Team Meeting Minutes
Waltrip High School

MEETING NO.: 009

LOCATION: Waltrip High School, College Prep Room

DATE / TIME: January 27, 4:30-6:30pm

ATTENDEES: Bill Chambers, CMAR Contractor; Catherine Clay, Teacher; Daisy Cnagcya, Student HOSA; Dr. Enloe, Waltrip Alumni; Jesse Espinosa, Band Director; Scott Fendrick, HISD Project Manager; Steve Hoyt; HISD Sr. Project Manager; Mary Gibson, Teacher/Alumni; Kimberly Hickson, Gensler Architects; Cynthia Krohn; Staff Member; Nina Murrell, Gensler Architects; Jeff Turner, Staff Member; Elizabeth Villareal, Parent; Stephanie Witherspoon, Teacher;

PURPOSE: The purpose of this meeting was to discuss 21st Century Learning and review photos provided by those who attended the site tours in Seattle Washington. Many of these ideas could be considered and incorporated into the Waltrip HS 21st century leaning environment.

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AGENDA ITEMS:

- Review progress with Milestone Schedule
- 2007 Bond Project Update/Summer Package
- Design Charrette Outline/Discussion, January 29, and 30.
- Determine action items to complete before next meeting.
- Next Project Advisory Team meeting March 24, 2014, 4:30pm (4th Monday)
- What to expect at next Project Advisory Team meeting.

NOTES:

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Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582

ACTION ITEMS:

- HISD Facilities Planning to arrange tours to other facilities.

NEXT MEETING:

- Presentation of more developed design and scope concepts as by Gensler Architects.

Please review the meeting minutes and submit any changes or corrections to Scott Fendrick
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,
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Office: 713-556-9299

Fax: 713-676-9582

ACTION ITEMS:

- HISD Facilities Planning to arrange tours to other facilities.

NEXT MEETING:

- Presentation of more developed design and scope concepts as by Gensler Architects.

Please review the meeting minutes and submit any changes or corrections to Scott Fendrick
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,
Scott Fendrick
Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9322
sfendric@houstonisd.org



CONSTRUCTION AND FACILITY SERVICES (CFS)
3200 Center Street, Houston TX 77007-5909

Facilities Planning

Project Advisory Team Meeting Minutes
Waltrip High School

MEETING NO.: 009

LOCATION: Waltrip High School, College Prep Room

DATE / TIME: January 27, 4:30-6:30pm

ATTENDEES: Bill Chambers, CMAR Contractor; Catherine Clay, Teacher; Daisy Cnagcya, Student HOSA; Dr. Enloe, Waltrip Alumni; Jesse Espinosa, Band Director; Scott Fendrick, HISD Project Manager; Steve Hoyt; HISD Sr. Project Manager; Mary Gibson, Teacher/Alumni; Kimberly Hickson, Gensler Architects; Cynthia Krohn; Staff Member; Nina Murrell, Gensler Architects; Jeff Turner, Staff Member; Elizabeth Villareal, Parent; Stephanie Witherspoon, Teacher;

PURPOSE: The purpose of this meeting was to discuss 21st Century Learning and review photos provided by those who attended the site tours in Seattle Washington. Many of these ideas could be considered and incorporated into the Waltrip HS 21st century leaning environment.

Programming/ Capacity Model/ Ed. Specs.	Community Meeting 1	Schematic Design/ Design Charette	Design Development	Community Meeting 2	Contract Documents	Permitting	Community Meeting 3	Construction
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AGENDA ITEMS:

- Review progress with Milestone Schedule
- 2007 Bond Project Update/Summer Package
- Design Charrette Outline/Discussion, January 29, and 30.
- Determine action items to complete before next meeting.
- Next Project Advisory Team meeting March 24, 2014, 4:30pm (4th Monday)
- What to expect at next Project Advisory Team meeting.

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