



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Waltrip High School

**MEETING #:** 22

**LOCATION:** Waltrip High School

**DATE / TIME:** April 16, 2015, 4:30pm

**ATTENDEES:** (those marked with a check were present)

✓	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
	DeLaRosa, Rebecca	Teacher
✓	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
✓	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Flores, Kristian	Student
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
✓	Holland, Delinda	Community
	Hoyer, Carla	Staff Member
	Janicek, Michael	
	Johnson, Jerry	Staff Member
	Kelly, Dan V	
✓	Krohn, Cynthia	Staff Member

	Lenich, Elizabeth	
	Leonard, Veronica	Teacher/Math Dept Chair
	Lisico, Dorinda	Parent
	Meza, Joseph	
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Pratt, Tom	Staff Member
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
	Ruedas, Rosy	
	Ruffino, Darcy M	Ath Coord, PE Teacher
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
✓	Schur, Andria M	Principal
	Kenneth Shaw	AJROTC
	Snook, Kelly	HISD – Project Manager
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
✓	Terry, Stan	Community
✓	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
✓	Witherspoon, Stephanie	Teacher



✓	Alling, Brian	HISD - Project Mgr.
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
	Harris, LaJuan	HISD – Facilities Planning
	Hickson, Kimberly	Gensler Architects
✓	Case, Ross	Satterfield & Pontikes
	Dingos, Lucy	Data Projections AV
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
✓	Kiest, Rebecca	HISD Bond Communications

	McMurrey, Marshall	Satterfield & Pontikes
✓	Myers, Bob	HISD – Facilities Design
✓	Moon, Neal	Satterfield & Pontikes
✓	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
	Sullivan, Mark	Gensler Architects
	Wright, Kedrick	HISD-Facilities Design

**PURPOSE:** The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

**AGENDA:**

- Slide photo presentation of construction scope progress
- Share the 2012 Bond budget for Waltrip High School
- Discuss project cost issues and possible solution options
- Tour of campus areas currently or recently under construction
- Questions and answers
- What to expect at the next PAT

**DISCUSSION:**

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. Mr. Alling introduced representatives from the contractor firm of Satterfield & Pontikes and their assistant project manager Ryan Rink and project manager Ross Case. Mr. Case presented a slide show of examples of recent construction work progress at Waltrip High School.
  - a. The new window curtain wall is making progress and the window sun screen installation has begun.
  - b. Painting of the new athletic field restroom and storage buildings has begun.
  - c. PA intercom and fire alarm wiring is being installed throughout the campus.
  - d. Window replacement has begun on north building face along the service drive.
3. Mr. Alling shared an update of recent cost proposals received from sub-contractors who submitted for the 2012 Bond scope of work to the Construction Manager at Risk Satterfield & Pontikes.
  - a. The sum total of the sub-contractors' pricing quotes is more than the HISD project construction budget.
  - b. The HISD Bond office managers, contractors, architect team, program managers and Principal Schur have reviewed the project scope planned for Waltrip High School and its design elements to identify additional scope items which could be considered additional cost elements

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of the design. These elements may also be reconsidered to help bring the project to within the budget.

- c. Mr. Alling indicated, after the project team has completed their review of the submitted pricing and possible design efficiencies, there is approximately two and a half million of additional scope needing to be identified and removed from the project design.
  - d. Mr. Alling shared a short list of scope items currently in the project which may be considered for omission from the project. The PAT members were offered opportunity to provide feedback and to prioritize which items need to remain in the project with intention of meeting the project budget. The PAT members requested HISD provide them a list of costs for each item to aid in their evaluation of design elements and help prioritize cost impact of each. Mr. Alling was requested to prepare and share the scope pricing list at the next April 27, 2015 PAT meeting.
4. Mr. Alling shared with PAT attendees copies of the HISD Bond office summary for 2012 project budget sheet showing the breakdown of the Bond project fund amount. Several PAT members requested to see a similar breakout of the 2007 Bond project funding. Mr. Alling indicated he would inquire with the Bond office if such a document has been created and available.
  5. Mr. Alling shared a slide presentation of images of Waltrip High School areas before the 2007 scope had begun versus the improvements made in these areas over the course of recent and current construction.
    - a. Several meeting attendees noted there are some phone and data outlets missing from the center columns located within the dining area.
    - b. A request was made to confirm the status of the central courtyard brick pavers and the final design approved for this area.
  6. The construction project team led the PAT members on a tour of the construction areas of the Waltrip High School campus as requested by the PAT.
    - a. Area A academic areas currently in construction behind a temporary partition
    - b. New athletic field restroom and storage buildings
    - c. Bus drive and canopy
    - d. Clinic area

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. The contractor will provide an update on construction progress at the next PAT meeting.
2. Mr. Alling will share approximate cost values for current project scope items which may be considered for removal from the project.

**NEXT PAT MEETING:** Monday, April 27, 2015 at 4:30 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Brian S. Alling**

Project Manager

HISD – Construction & Facility Services

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