



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Waltrip High School

MEETING #: 23

LOCATION: Waltrip High School

DATE / TIME: April 27, 2015, 4:30pm

ATTENDEES: (those marked with a check were present)

✓	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
✓	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
✓	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
✓	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Flores, Kristian	Student
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
✓	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
✓	Holland, Delinda	Community
	Johnson, Jerry	Staff Member
	Kelly, Dan V	
✓	Krohn, Cynthia	Staff Member
	Lenich, Elizabeth	
	Leonard, Veronica	Teacher/Math Dept Chair

	Lisico, Dorinda	Parent
	Meza, Joseph	
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Pratt, Tom	Staff Member
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
	Ruedas, Rosy	
✓	Ruffino, Darcy M	Ath Coord, PE Teacher
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
✓	Schur, Andria M	Principal
	Kenneth Shaw	AJROTC
	Snook, Kelly	HISD – Project Manager
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
✓	Terry, Stan	Community
✓	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
✓	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
✓	Witherspoon, Stephanie	Teacher



✓	Alling, Brian	HISD - Project Mgr.
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
	Harris, LaJuan	HISD – Facilities Planning
	Hickson, Kimberly	Gensler Architects
✓	Case, Ross	Satterfield & Pontikes
	Dingos, Lucy	Data Projections AV
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
✓	Kiest, Rebecca	HISD Bond Communications

	McMurrey, Marshall	Satterfield & Pontikes
	Myers, Bob	HISD – Facilities Design
✓	Moon, Neal	Satterfield & Pontikes
	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
✓	Sullivan, Mark	Gensler Architects
	Wright, Kedrick	HISD-Facilities Design

PURPOSE: The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

AGENDA:

- Discuss project cost issues and possible solution options
- Questions and answers
- What to expect at the next PAT meeting

DISCUSSION:

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. As requested at the previous April 16, 2015 PAT meeting, Mr. Alling provided a list of additional scope items requested for the campus and general rough estimated costs to provide each.
 - a. The following items are those which the PAT attendees advised to remain as priority scope in the project:
 - i. The weight room addition
 - ii. Glass and main entry design
 - iii. Renovations to six existing classrooms scheduled to become new labs.
 - iv. Interior glass walls creating extended learning areas in various corridors
 - v. Interior windows between corridors and classrooms
 - vi. Lay in acoustic ceilings in all classrooms
 - vii. New gym and girls' locker room addition
 - viii. New auditorium seats (request from campus to have flip-up writing desks included in the seats)
 - b. The following listed items are those the PAT advised as of lower priority and acceptable to them to omit from the project scope:
 - i. Childcare program and associated remodel and/or new structure
 - ii. Replacement of the existing corridor wall tile with new wall tile
 - iii. Overlay of existing corridor wall tile with painted drywall board

HOUSTON INDEPENDENT SCHOOL DISTRICT

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909
www.HoustonISD.org • www.facebook.com/HoustonISD • www.twitter.com/HoustonISD



- iv. Metal suspended ceiling in new outdoor dining area to cover existing ceiling utilities
 - v. Additional outdoor covered dining area
 - vi. New main entry design with new structure members versus modifying existing structure members and stairs to create a new main entry
 - vii. Modifying main entry drive entirely versus modifying marginally while using existing curb locations along existing entry drive
 - viii. New metal canopies covering exterior connecting sidewalks between building areas
 - ix. Bullet resistant sliding transaction windows at new main entry reception staff areas versus using standard impact resistant glass
 - x. Fully automated lighting controls for classrooms versus using standard dual-level light switches and occupancy sensors for auto-shutoff
- c. Mr. Alling indicated the electrical and plumbing scope of work had been advertised for contractors to price and submit new cost proposals on May 1, 2015.
 - d. It was discussed there may be a possible need to schedule a mid-May meeting if the contractor pricing does not result in lower quotes from the sub-contractors and additional scope changes are necessary. Mr. Alling will coordinate with Principal Schur and newly announced Principal Mitchell if an additional meetings would be needed. The principals will communicate with the PAT accordingly.
3. Mr. Alling shared with PAT attendees the requested 2007 Bond budget sheet was not available from HISD to share. What was requested was a document similar to the 2012 Bond budget sheet requested and shared at the April 16, 2015 PAT meeting.
4. Principal Schur indicated there was a music festival event scheduled to occur at the campus on May 1, 2015 and there would be student testing in the auditorium on April 29, 2015. The construction team was requested to share this with their subs and to be aware and avoid any construction noise or traffic occurring during these events.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. The contractor will provide an update on construction progress at the next PAT meeting.
- 2. Mr. Alling will share the final list of project scope included and planned for construction to begin this summer at Waltrip High School.

NEXT PAT MEETING: Tuesday, May 26, 2015 at 4:30 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling
Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9250
Email: balling@houstonisd.org