



CONSTRUCTION AND FACILITY SERVICES (CFS)
3200 Center Street, Houston TX 77007-5909

Facilities Planning

Project Advisory Team Meeting Minutes
Waltrip High School

MEETING NO.: 015

LOCATION: Waltrip High School, Library

DATE / TIME: June 28, 4:30-6:30pm

ATTENDEES: Debbie Adams, Alumni Assoc.; Brian Alling, HISD Project Manager; Gloria Barrera, HISD Planning Dept.; Kelvin Bryan, HISD Food Service; Cathy Clay, Waltrip Drama teacher; Kevin Dunn, Waltrip PTA; Dr. Enloe, Waltrip Alumni; LaJuan Harris, HISD Planning Dept.; Kimberly Hickson, Gensler Architects; Delinda Holland, Community member; Marshall McMurrey, Satterfield & Pontikes; Nina Murrell, Gensler Architects; Cindy Reibenstein, Alumni Assoc./Chamber; Darcy M. Ruffino, Waltrip Athletic Coordinator/PE Teacher; Jonathan Santos, Waltrip student; Andria Schur, Principal; Ken Smith, Satterfield & Pontikes; Elizabeth Villarreal, Waltrip parent; Spoony Witherspoon, Waltrip teacher;

PURPOSE: The purpose of this meeting was to discuss the current project design status as well as ongoing construction progress.

Programming/ Capacity Model/ Ed. Specs.	Community Meeting 1	Schematic Design/ Design Charette	Community Meeting 2	Design Development	Contract Documents	Permitting	Community Meeting 3	Construction
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AGENDA ITEMS:

- Review entry elevations as well as 34th Street view design elements.
- Review the wall graphic 'timetable' location for coordination and confirmation in regards to impact by 2012 design.
- Review site and floor plans and design ideas proposed at previous PAT meeting.
- Determine action items to complete before next Community Meeting.

NOTES:

1. Principal Schur reviewed with the group front-entry design sketches that had been presented to her at an earlier session. The PAT was in general consensus that 'Option F' better represented their preference for the entry to the school.
 - a Members of the PAT suggested changing the 'cream/tan' brick columns shown in the sketch to a reddish-brown brick that would match the existing brick.
 - b The PAT commented that architect should consider including a cream/tan colored minor design element. A 'W' or a 'diamond' or other small decorative medallion could be added to the columns or near the entry to help tie in the existing 'cream' color brick.
2. Ms. Nina Murrell of Gensler Architects reviewed the stair tower design and noted the entry of the campus is more than just the three-story doorway entry, but also the 'glass' stair tower, the flag-pole, the tree-grove and also the canopies adjacent to the entry. These entry area elements all work together to communicate direction and way-finding.
 - a The PAT discussed the need for visual communication not only for students but also for parents, visitors and others. A signage sculpture was pointed out in the renderings around the flag pole. The sculpture was used to communicate information to those driving up to the school as well as to visitors/students walking up to the building entry area.
 - b The PAT members agreed that sculpture or other type of signage was needed at the flagpole.
3. Ms. Murrell shared several rendered views of the new addition near 34th Street.

- a Exterior wall facing 34th Street was shown with metal panels mounted on the brick wall with die-cut or other graphic text. The proposed graphics could be used to publicize campus awards and/or organizations.
 - b The PAT liked the image, but they were concerned that the cost of the metal panels could be better used to address other school concerns. However, if they are affordable, it was suggested installing only half of the panels and design the wall to allow future panels to be installed.
 - c Rather than words, the PAT suggested using graphic symbols of the campus curriculum strands. Images for these graphics would be developed at a later date if/when these panels would be needed.
 - d Gensler was requested to modify the image(s) to show the elevation on 34th Street as a solid brick wall for base construction pricing/design scope.
- 4. Gensler presented a slide illustrating where the Waltrip Timeline wall graphic would be located based on the new 2012 design layout. It was proposed that future wall panels would extend down the Athletics gymnasium corridor. Discussions centered on relocating the starting point of the timeline.
 - a Dr. Enloe reviewed the original plans for the graphic timeline. The timeline was to begin on the wall outside the current Administrative offices; however in the new plan the Art program will be located at that location.
 - b Gensler was asked to review the Library wall area as an optional location for the graphic; if it lays out naturally with the doors/walls without interrupting the graphic and allows for future 'next generation' graphics to continue, then the Library wall would be the preferred location. Otherwise, the original location along corridor outside the new Art location was approved by the PAT.
 - c Gensler reaffirmed the timeline project is funded in the 2007 construction project.
- 5. Ms. Murrell presented the outcomes from meetings with staff regarding Administration, Fine Arts, Science, and Athletics.
 - a The campus representatives noted Athletics and Fine Arts can both share the storage near the Concessions room at the central corridor as long as appropriate signage was provided. For example, ticket sales for theater and other Fine Arts as well as 'Spirit' shop sales, etc. would use these areas.
 - b The Athletic staff will meet with Gensler to finalize the locker-room area in the coming week.
 - c Gensler will provide a print of the current Health Science Lab for several PAT attendees.
- 6. Mr. Brian Alling, HISD Project Manager along with representatives of the Satterfield & Pontikes Construction team provided an update for the 2007 Bond scope project contract status. Several slides of the construction underway were shown. The team reaffirmed it is HISD's intent to address connection and start-up of existing HVAC units, installation of power transformer, central plant chilled water line work, to begin construction of athletic field buildings and removal of existing portable buildings and storage containers.
 - a Site construction lay-down and job-trailer location was re-evaluated as requested in the previous PAT meeting. The contractor will utilize the staff parking area in lieu of the student/band-practice lot for the beginning phases of construction.
 - b Contractors are reviewing options to keep the 34th street site access drive open and usable during construction. This will be studied further and coordinated with the campus.
- 7. The PAT reviewed the date of the next Community Meeting and decided it should be coordinated with one the school's events.
 - a The campus has a 'Ram Rally' event on Thursday August 21st. The Principal requested the Community Meeting be moved to this date to provide parents and staff an opportunity to hear and see updates of the work.
 - b The PAT was rescheduled to Thursday, August 14, 2014 at same time to allow the PAT an opportunity to review documents prior to the Community Meeting.

QUESTIONS / COMMENTS:

- 1. PAT member Mr. Kevin Dunn requested the following information regarding the 2007 Bond Traffic Light Report and the 2012 project work.
 - a. The report does not list Waltrip in the 2007 Bond Traffic Light Report section, therefore report did not appear to be updated.
 - i. Mr. Dan Bankhead, HISD's General Manager of Design, stated he would review the document and confirm the status.

- b. What funding is required to complete the 2007 project and where is the additional money coming from.
 - i. Mr. Bankhead responded that the district recognized the need to complete the project and knew the campus could not wait any longer. Therefore other funding sources were allocated to the project; he also reaffirmed the 2012 Bond project will be fully funded.
- c. Mr. Dunn asked why the campus was packed and summer school relocated to another HISD campus when the construction work did not require this packing and moving effort.
 - i. Mr. Alling responded that at the time a decision was required to relocate for summer school, the construction contract and schedule was not fully defined. Therefore, it was decided that rather than risk possibility of impacting safety of students/staff by holding summer school at the Waltrip campus, the decision was made to relocate.

ACTION ITEMS:

- 15-1 Review options for scheduling the Community Meeting in August. (Project Manager)
- 15-2 Further develop exterior elevations and floor plans for presentation at the next PAT. (Gensler)
- 15-2 Provide plan of Health Sciences Lab for staff review. (Gensler)

WHAT TO EXPECT AT NEXT MEETING:

- Presentation of further developed entry design and scope concepts by Gensler Architects

NEXT MEETING:

- Thursday, August 14, 2014, 4:30pm

Please review the meeting minutes and submit any changes or corrections to Brian Alling.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,
Brian S. Alling
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