



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Waltrip High School**

**MEETING #:** 27

**LOCATION:** Waltrip High School

**DATE / TIME:** August 24, 2015, 5:00 pm

**ATTENDEES:** (those marked with a check were present)

✓	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
	Bigley, Michelle	Asst. Director Childcare
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Flores, Kristian	Student
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
✓	Holland, Delinda	Community
	Johnson, Jerry	Staff Member
✓	Kelly, Dan V	
	Krause, Sarah	Daycare parent
	Krohn, Cynthia	Staff Member
	Lenich, Elizabeth	

	Leonard, Veronica	Teacher/Math Dept Chair
	Lisico, Dorinda	Parent
	Meza, Joseph	
	Mitchell, Dale	Principal
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Pratt, Tom	Staff Member
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
	Robinson, Francine	Director Childcare
	Ruedas, Rosy	
✓	Ruffino, Darcy M	Ath Coord, PE Teacher
✓	Rukmini, Dasadhkari	Student
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
	Terry, Stan	Community
✓	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
✓	Witherspoon, Stephanie	Teacher



✓	Alling, Brian	HISD - Project Mgr.
✓	Adams, Randy	HISD – Facilities
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
	Harris, LaJuan	HISD – Facilities Planning
	Hickson, Kimberly	Gensler Architects
✓	Hollingsworth, Matisia	HISD – Facilities Construction
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
✓	Kiest, Rebecca	HISD Bond Communications

✓	Lopez, Orlando	Satterfield & Pontikes
	Myers, Bob	HISD – Facilities Design
✓	Moon, Neal	Satterfield & Pontikes
	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
✓	Sullivan, Mark	Gensler Architects
✓	Troxler, Wade	Satterfield & Pontikes
	Wright, Kedrick	HISD-Facilities Design

**PURPOSE:** The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

**AGENDA:**

- Discuss project construction progress updates
- Questions and answers
- Tour of a portion of recently completed construction work areas
- What to expect at the next PAT meeting

**DISCUSSION:**

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. Mr. Alling introduced the Satterfield & Pontikes Construction team and Superintendent Wade Troxler presented a slide show of recent work progress.
  - a) Renovation of existing classrooms continues on all three floor levels in the central three-story classroom portion of Waltrip High School. New wall construction in these areas as well as plumbing and electrical service installation has begun.
  - b) North face exterior window replacement in the three-story classroom wing is nearly complete.
  - c) Renovation work in the boys’ athletic locker room and art room areas have begun.
3. The PAT attendees noted a few concerns related to the project design and the project team responded with information and clarification.
  - a) The project team was asked to coordinate the next construction phase work in the gymnasium area with the campus coaching staff to minimize impact on the athletic department’s needed use of the gymnasiums. Mr. Alling indicated the smaller gymnasium had been originally coordinated with the former campus Principal who agreed to allow closure of this small gym during its expansion construction time to ensure student safety. However, the district bond office team noted they have and will continue to coordinate with Principal Mitchell to review campus needs and make adjustments accordingly.



- b) The existing dedicated tree near the front entry of the school is located in the area planned for the new band building addition. The dedicated tree will be removed by a tree arborist contractor and stored temporarily elsewhere on campus with plans to replant at a new location yet to be determined. The dedication plaque was saved by the contractor and located near the tree until replanted later in the project.
4. Mr. Alling and the Satterfield & Pontikes Construction team led PAT attendees through an abbreviated tour of portions of the current construction areas. This included the classrooms currently being renovated in the three-story wing and out to the newly completed athletic field restroom and storage buildings.

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. The contractor will provide an update on construction progress at the next PAT meeting.

**NEXT PAT MEETING:** Monday, September 28, 2015 at 5:00 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Brian S. Alling**

Sr. Project Manager

HISD – Construction & Facility Services

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