



Minutes **2012 Bond Project Advisory Team (PAT) Meeting** **Waltrip High School**

MEETING #: 30

LOCATION: Waltrip High School

DATE / TIME: November 30, 2015, 5:00pm

ATTENDEES: (those marked with a check were present)

✓	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
	Bigley, Michelle	Asst. Director Childcare
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
	Hanare (sp?), Sarah	Teacher/daycare parent
	Holland, Delinda	Community
	Johnson, Jerry	Staff Member
	Kelly, Dan V	Teacher, Coach
	Krause, Sarah	Daycare parent
✓	Krohn, Cynthia	Staff Member

	Mellon, Erika	Houston Chronicle writer
	Leonard, Veronica	Teacher/Math Dept Chair
	Lisico, Dorinda	Parent
	Meza, Joseph	
✓	Mitchell, Dale	Principal
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
	Robinson, Francine	Director Childcare
	Ruedas, Rosy	
	Ruffino, Darcy M	PE Teacher
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
	Terry, Stan	Community
	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
	Witherspoon, Stephanie	Teacher
	Wright, Todd	Waltrip Ath. Director



✓	Alling, Brian	HISD - Project Mgr.
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
✓	Cardona, Michael	HISD Chief Secondary Officer
	Eghan-Wiafe, Dinah	HISD – Facilities Design
	Harris, LaJuan	HISD – Facilities Planning
	Hickson, Kimberly	Gensler Architects
	Hime, Ken	Satterfield & Pontikes
✓	Hollingsworth, Matisia	HISD – Facilities Construction
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
	Kiest, Rebecca	HISD Bond Communications

✓	Lopez, Orlando	Satterfield & Pontikes
	Moon, Neal	Satterfield & Pontikes
	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
✓	Spencer, Jason	HISD Supt. Chief of Staff
✓	Sullivan, Mark	Gensler Architects
	Troxler, Wade	Satterfield & Pontikes
	Wright, Kedrick	HISD-Facilities Design

PURPOSE: The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

AGENDA:

- Discuss project construction updates
- Questions and answers
- What to expect at the next PAT meeting

DISCUSSION:

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. Mr. Alling introduced the Satterfield & Pontikes Construction team and welcomed attending members of HISD administration as well as other project team members.
3. Satterfield & Pontikes' Assistant Project Manager, Ryan Rink and Mr. Alling presented a slide show of recent construction progress at Waltrip High School.
 - a) Renovation of existing classrooms continues on all three floor levels in the central three-story classroom portion of Waltrip High School. Floor tile is currently being installed in several rooms and will be followed by installation of rubber wall base. Walls have been painted, ceiling tile installation has begun and miscellaneous trim is being installed currently.
 - b) The new ROTC exterior marching and drill area is being prepared for concrete pavement which is scheduled to be placed within the next two weeks if weather permits.
 - c) The boys' athletic locker room area renovation work is continuing with interior wall partition construction in this area.
 - d) The contractors have begun constructing the foundation of the new band hall and new weight room additions.

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4. Mr. Alling and Principal Mitchell commented there would not be a December PAT meeting due to scheduling conflicts with the December holidays. Instead, Mr. Alling agreed he would issue a project update via email to PAT members during the holiday period and will share photos of construction progress. The next PAT meeting will be held on the regularly scheduled fourth Monday of the month on January 25, 2016.

QUESTIONS AND ANSWERS:

- 30.01** **Q.** One of the PAT attendees asked if at the next PAT meeting the project design team could share floor plans of the building areas about to be constructed. It was noted by some of the PAT that with the new building areas being finished and other areas about to begin renovation it would be helpful to review final design scope and room layout plans. PAT attendees also noted they would appreciate if the project team would also provide a review of original 2007 Bond scope work items which have been completed versus those pending construction and those items which have been altered as part of the 2012 Bond project improved campus design.
- A.** Mr. Alling indicated he would coordinate with Principal Mitchell and HISD Bond office managers to prepare slide images for presentation of the final Waltrip High School design in the January PAT meeting. A review of the 2007 Bond scope elements and update on where these key elements stand in the current project schedule and scope can also be included in the January PAT meeting presentation.
- 30.02** **Q.** A PAT meeting member asked for explanation of how the campus plans to use extended learning rooms planned for construction in various areas of the renovated campus.
- A.** Mr. Alling and Principal Mitchell commented these rooms have glass window walls along the corridors to promote observation and supervision between students and staff using these rooms. The doors into these extended learning rooms will have keyed locks on them to allow the campus staff the option to secure the rooms when not in use. The rooms are designed to be flexible in their use in order to provide multiple options for staff for varying instruction needs, a variety of student group project work functions as well as provide space for small class instruction.
- 30.03** **Q.** PAT attendees asked if they could tour the newly renovated areas at the next January PAT meeting.
- A.** Principal Mitchell and Mr. Alling noted a tour of recently completed classrooms would be considered for the January PAT meeting. These areas are scheduled to be completed and campus is scheduled to move into and be using these rooms prior to the January meeting date.



WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The contractor will provide an update on construction progress at the next PAT meeting.
2. Slide show presentation of 2007 Bond scope project work completed, pending and scope items modified with 2012 Bond scope.

NEXT PAT MEETING: Monday, January 25, 2015 at 5:00 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Sr. Project Manager

HISD – Construction & Facility Services

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