



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Booker T. Washington High School

MEETING #: 23

LOCATION: Booker T. Washington High School

DATE / TIME: January 13, 2015, 4:00pm

ATTENDEES: (those marked with a check were present)

	Matisia Hollingsworth		Nghia Le		Carla Remen Schneider		Tameera Frazier
	Eric Ford		Ryan Cozad		Stephanie Nellons – Paige		Ryan Beard
	Bob Myers		Russell Sassin	√	Jim Hepburn		Trween Landry
	Dan Bankhead		Tara Manning		Ed Schmidt		Carlos Galvan
	Travis Stanford		Clay Clayton	√	Tanya Debose		Juan Ramirez
	Stacy Pierson	√	Amanda Goodie		Russ McLeod		Sabona Sibnban
	Carona Burns		Barbara J. Pierce		Matt Wood		Francisco Lantreras
√	Kathy Moreland		Martin Lavergne		Rick Anderson		Natalie Blasingame
	Kedrick Wright		Sammy Dyer	√	Lorraine Gibbs		Jeremy Huckeba
√	Princess Jenkins		Frank North		Lamar Johnson	√	Noe Resendiz
	Sue Robertson		Michael Hall		Noe Resendiz	√	Lindsey Bushnell
	Robert Sands	√	Geoff Bay		Rivin Williams		
√	LaShonda Bilbo-Ervin		Licia Green		Jada Davis		

PURPOSE: The purpose of this meeting was to discuss the overall construction progress of home purchasing, utilities, abatement, demolition, and the main building.

AGENDA:

- Review project schedule update
- Home purchasing
- Abatement and demolition
- Major utilities
- Main school building
- What to expect at the next PAT Meeting



DISCUSSION:

1. Update of property ownership
 - a. All properties are now owned by HISD.
 - b. The Planning Commission hearing regarding utilities cutoff will be 1/22/15.
 - c. The lien on the clinic has been resolved and the clinic to be demolished.
 - d. Principal Ervin noted that the clinic appears to have been broken into and vandalized. KWAME (HISD Program Manager) will request HISD to secure building.
2. Abatement and Demolition
 - a. Abatement of homes continues under the Job Order Contract (JOC).
 - b. Demolition to begin in February.
 - c. The demolition area will be fenced.
 - d. Asbestos Containing Material (ACM) testing of the school will be done over Spring Break.
3. Major Utilities
 - a. HISD has contracted a company to expedite the applications.
 - b. Permit drawings will be resubmitted to the City of Houston within the next few weeks.
 - c. KBR (Construction Manager at Risk) will estimate the final 100% drawings in January.
 - d. FH/HP (Architect) to provide minor renovation plans to relocate Child Care and other classrooms to allow for phased demolition for existing buildings.
 - e. HISD has moved contingency budgets into main building budget. Total construction budget now includes demolition of home and existing campus as well as related site work. The revised construction budget is \$35,991,060.
4. Other Issues:
 - a. The Final Educational Specification has been signed off on by Principal Ervin and is posted on the Bond Website. A link to its location will be sent to the PAT and a copy will be left at the school for review. The PAT will also sign-off on the document.
 - b. The latest exterior renderings were shown to the PAT.
 - c. The next Community Meeting date has not been set.
 - d. KWAME will arrange a meeting between the School Administration, HISD Transportation and KBR to discuss possible bus drop-off adjustments during construction.

QUESTIONS/ANSWERS:

1. What is the status of the clinic?
 - a. The lien on the clinic has been resolved and the clinic is to be demolished.
2. The clinic appears to be broken into, who is responsible for boarding the clinic?
 - a. Kwame will coordinate with HISD to get the property properly secured.

ACTION ITEMS:

- 23-01 Inform HISD to secure the clinic building (KWAME)
- 23-01 Fence the demolition area (KBR)
- 23-02 Arrange a meeting between the School Administration, HISD Transportation, and KBR to discuss possible bus drop-off adjustments during construction. (KWAME)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Construction progress update.



NEXT PAT MEETING: Tuesday, February 10, 2015, 4:00 pm, Booker T. Washington High School

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Amanda Goodie
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