



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Booker T. Washington High School

MEETING #: 22

LOCATION: Booker T. Washington High School

DATE / TIME: December 9, 2014 4:00pm

ATTENDEES: (those marked with a check were present)

√	Matisia Hollingsworth		Nghia Le		Carla Remen Schneider		Tameera Frazier
	Eric Ford		Ryan Cozad		Stephanie Nellons – Paige		Ryan Beard
	Bob Myers		Russell Sassin		Jim Hepburn		Trween Landry
	Dan Bankhead	√	Tara Manning	√	Ed Schmidt		Carlos Galvan
	Travis Stanford		Clay Clayton		Tanya Debose		Juan Ramirez
	Stacy Pierson	√	Amanda Goodie		Russ McLeod		Sabona Sibnban
√	Carona Burns		Barbara J. Pierce		Matt Wood		Francisco Lantreras
√	Kathy Moreland	√	Martin Lavergne		Rick Anderson	√	Natalie Blasingame
	Kedrick Wright		Sammy Dyer	√	Lorraine Gibbs	√	Jeremy Huckeba
√	Princess Jenkins	√	Frank North		Lamar Johnson		
	Sue Robertson		Michael Hall		Noe Resendiz		
	Robert Sands	√	Geoff Bay		Rivin Williams		
√	LaShonda Bilbo-Ervin		Licia Green		Jada Davis		

PURPOSE: The purpose of this meeting was to receive a project schedule update.

AGENDA:

- Review Project Schedule Update
 - Home Purchasing
 - Abatement and Demolition
 - Major Utilities
 - Main School Building
- What to expect at the next PAT meeting



DISCUSSION:

1. Project Schedule Update:
 - a. Update of property ownership
 - i. Currently, there is one property left to acquire.
 - ii. HISD has ownership of all remaining property.
 - b. Abatement and Demolition
 - i. The first ten homes will be removed by Job Order Contracts.
 - ii. Remaining homes will be removed by a different contract approach. The decision of that contract (Construction Sealed Proposal (CSP) or Construction Manager at Risk (CMAR)) will be made Friday, December 12, 2014.
 - c. Major Utilities
 - i. HISD has a designated person to help expedite applications at the City of Houston.
 - d. Main School Building
 - i. Permit drawing – The first set of comments from the City have been received. They will be addressed, along with the recently provided KBR constructability comments, once final comments are received.
 - ii. KBR will bid the final 100% drawings in January 2015.
 - iii. HISD explained that FH/HP Architects will be contracted to plan the relocation of JROTC, Special Education and Day Care. Meetings with each user group will take place before the design is to begin. The budget for the relocation will be provided in January. The temporary relocation of the Day Care was discussed with HISD explaining that accommodation had to be made for within the existing school building.
Following the PAT meeting, members of Booker T. Washington, HISD and FH/HP toured the building and identified a location for the child care and special needs suites during construction.

QUESTIONS/ANSWERS:

1. Principal Bilbo-Ervin explained that she had attended a meeting with HISD where the ongoing budget problems were described. She explained that they were told that “they would be approached to make decisions about budgets and projects”. She requested reassurance concerning the Booker T. Washington budget.
 - a. KWAME explained that this pertained to those projects that were over budget or over scope, neither of which pertains to the Washington project
2. The community asked for assurances that this would not affect the project scope or cost.
 - a. HISD explained that the project had been thoroughly reviewed and was within budget, the CMAR had been conservative in their estimates and the project had been planned and responsibly designed.
3. The community repeated their request for assurances that the project and budget would not be compromised.
 - a. HISD explained that this was their understanding.
4. The community asked that Mr. Robert Sands, HISD Officer of Construction and Facilities Services, attend the next meeting to offer his assurance.
 - a. This request will be forwarded to Mr. Sands.

**ACTION ITEMS:**

22-1 Request that Mr. Sands attend a future meeting (Program Manager)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project schedule update
2. Update on the home purchasing
3. Update on the abatement and demolition of Homes

NEXT PAT MEETING: The next PAT meeting will be held on Thursday, January 13, 2015 at 4:00pm in the Booker T. Washington High School Library.

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Amanda Goodie

Program Manager

HISD – Construction & Facility Services

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