



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Wharton Dual Language Academy

**MEETING #:** 5

**LOCATION:** Wharton Dual Language Academy K-8

**DATE / TIME:** January 12, 2015 3:45 pm

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	Jennifer Day	Principal	<input checked="" type="checkbox"/>	Martha Rangel	Teacher
<input checked="" type="checkbox"/>	Patricia Selin	IB/GT Coordinator	<input type="checkbox"/>	Raul Ramos	PTO President
<input type="checkbox"/>	Cynthia Rangel	Teacher	<input checked="" type="checkbox"/>	Marna Marsh	Parent
<input checked="" type="checkbox"/>	Michael Stravato	Parent	<input checked="" type="checkbox"/>	Taryn Kinney	Parent
<input type="checkbox"/>	Kenneth McPherson	Community	<input type="checkbox"/>	Emily Cole	Community
<input checked="" type="checkbox"/>	David Funk	HISD	<input checked="" type="checkbox"/>	Albert Wong	HISD/Heery
<input checked="" type="checkbox"/>	Casey Annunzio	Munoz Architects	<input checked="" type="checkbox"/>	Geof Edwards	Munoz Architects
<input checked="" type="checkbox"/>	Michael Sabouni	AutoArch	<input type="checkbox"/>	Lina Sabouni	AutoArch

**PURPOSE:** Review of the Wharton Dual Language Academy's Capacity Model and the Space Requirements and Room Descriptions.

**AGENDA:**

- Recap of recent User Group Meetings and further clarifications on the HISD Educational Specifications Program
- What to expect at the next PAT Meeting

**DISCUSSION:**

The Draft Educational Specifications Program reviews and the User Group meetings have been held during the preceding weeks leading up to this PAT Meeting by HISD Facilities Planning PM, David Funk, with various representatives of the Wharton Dual Language Academy administration, faculty and staff. These items were reviewed with the PAT members today for further input and are the following:



### **Program Verification:**

#### **A. Toilet rooms:**

1. PAT confirmed that there should be 1 pair of toilet rooms per 4 classrooms. The total number of students will determine the number of toilets required.
  - a. Ganged toilets are easier to supervise.
  - b. There is economy in grouping the plumbing areas together.
  - c. Use a common sink.
  - d. Motion sensor activated, grouped sinks are desirable. These could be located at the entrances to the Boys and Girls toilet areas.
  - e. There should be a cut off valve under the sink.
  - f. Pre-K, K and 1<sup>st</sup> Grade should have convenience/work sinks in the classrooms. No sinks are required for the Upper Grade level classrooms.
2. Separate adult restrooms will be provided throughout the school neighborhood in addition to the program.

#### **B. Teaching Spaces:**

1. Special Education
  - a. A small conference room was requested.
  - b. Special Education would like a resource room for Life Skills.
  - c. A shared conference room close to Life Skills was requested.
2. Physical Education
  - a. The feasibility of a rock climbing wall was discussed.
    - i. A climbing wall might be considered as FF&E.
    - ii. Provide a power/data outlet in gym for a leased climb wall, if needed, in the future.
  - b. The addition of a Fitness Room in the PE area was discussed.
    - i. A 600 SF visual connection from multi-purpose space to fitness room is desired, with a glass wall between activity areas.
    - ii. Approx. 50 SF-75 SF is needed for each piece of fitness equipment.

#### **C. Theater/Arts and Music**

1. "Cafetorium" concept
  - a. Student dining is in the Food Service section of the Program
  - b. Stage / practice rooms
    - i. The stage is programmed at 1000 SF.
    - ii. A practice room could double up at the back of house space.
    - iii. Another practice room could be at other side to also access support.
    - iv. The Performing Arts program doesn't currently exist.
    - v. The separation of two 1200 SF spaces by an operable partition to make a large 2400 SF area was discussed but it was decided to keep the rooms separate to solve any potential access problems.
  - c. An ensemble room was discussed.
2. A cleaning sink shared by all, in the middle of sets/band and arts, is desired.
3. Art rooms
  - a. The program areas are adequate in size.
  - b. Storage needs were discussed.
  - c. North light is desired for the art room.



- d. The storage area should be larger to store things for every grade.
- e. A kiln is in the program but needs storage for student artwork.

#### D. Administration

1. Reception, lobby and public use
  - a. A unisex family restroom, just off the Reception Area, is needed.
  - b. A glass display area, under a roll up cabinet, will be used as a school spirit store.
  - c. Community Room, approximately 400sf, and located near the front entrance.
    - i. Public Voting will take place in this room – students to see voting take place.
    - ii. Room will need millwork, data and power for coffee machine.
    - iii. This room will share restrooms with the Reception Area.
  - d. Testing storage – room should be lockable, with no exterior windows.
  - e. Program should split the textbook storage room into two spaces - spread throughout school.
2. Offices
  - a. Small safe bolted to floor at secretary office is desired.
  - b. A secondary office for principal was discussed.
  - c. The main file room should be central and one place for file cabinets, per Principal's input.
  - d. Two AP offices are needed – one for elementary and one middle school grade levels.
  - e. After school Assistants could share a bullpen area.
  - f. One resource room is adequate for the school.
3. Conference and Break Rooms
  - a. A large conference room should be central in administration area but also open off corridor.
    - i. 55" monitor in the main conference room is needed so all can see it.
  - b. One small conference room is best directly off Principal's office.
  - c. Break/Work Room
    - i. Sink needed in the break room.
    - ii. Full size refrigerator needed in lieu of an under-counter fridge.
    - iii. Mail slots – Architect should plan for 80 slots.
  - d. New mother's Room – need a couple chairs, countersink and under-counter fridge.

#### E. Main Learning Center and Extended Learning Centers

- a. Extended Learning Areas are part of the main Learning Commons center library program.
  - i. Extended Learning Areas are flexible and transformation learning spaces.
  - ii. Younger grades need the extended learning within the Main Learning area.
  - iii. Older grades can have the satellite Extended Learning spaces.
- b. The main Learning Center will be dual language. As the number of volumes increase, the program area should increase in the number of stacks as well.

#### **NEXT STEPS:**

Mr. Funk will be making the adjustments to the Educational Specifications and Program of Spaces within several days. It will then be submitted to HISD for approval, which is expected within one to two weeks of the submittal date. Upon HISD approval, the program will be sent to the Architect.



**QUESTIONS/ANSWERS:**

- a. There were no additional questions from the PAT.

**ACTION ITEMS:**

5-1 None

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Further discussions about the Educational Specifications Program Capacity Model and preparations for the Design Charrette.

**NEXT PAT MEETING:** Monday, February 2, 2015 3:45 pm, Wharton Dual Language Academy

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

**Albert Wong, AIA**

Project Manager

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