



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Young Women's College Preparatory Academy

MEETING #: 6

LOCATION: Young Women's College Preparatory Academy

DATE / TIME: February 23, 2015; 3:45 pm

ATTENDEES: (those marked with a check were present)

✓	Delesa O'Dell Thomas	Principal-PAT
✓	Tabitha Davis	Dean of Students-PAT
	Susan Deison	Advisory Council-PAT
	Astra Zeno	Teacher
✓	Laurie Ducklin	Teacher
✓	Mariela Niland	Teacher-PAT
✓	Lauren Sims	Student-PAT
	Phyllicia Moore	Teacher
✓	Princess Jenkins	HISD
✓	Robert Myers	HISD- Facilities
✓	Carolina Weitzman	Natex Architects
✓	Albert Wong	HISD
✓	Erica Simms	Parent-PAT
✓	Jordan Lockridge	Student

	Monica Bowes	Dean of Instruction-PAT
	Craig Taylor	Community-PAT
	Michael Harris	Advisory Council-PAT
✓	Nelva Williamson	Teacher-PAT
✓	Jeremy McGrath	Teacher-PAT
✓	Jose Guevera	Teacher-PAT
✓	Joel Richards	Parent-PAT
✓	Anthony Payne	Natex Architects
	Tiffany Burrell	Parent
	Dr. Polly Turner	Advisory Council-PAT
	Frank Jones	Advisory Council Member
✓	John Haugen	Natex Architects
	Jasmine Burrell	Student
✓	Juliette Colvin	Student

PURPOSE: The purpose of this meeting was to discuss 21st century learning environments and review analysis of site and existing building conditions, in preparation for the upcoming design charrette.

AGENDA:

- Provide examples of 21st century learning environments, from HISD tours of Seattle and Washington D.C. schools
- Review site and building analysis

DISCUSSION:

1. Ms. Jenkins distributed folders of photos from recent HISD tours of 21st century learning environments, in Seattle and Washington D.C. Members of the PAT reviewed the photos for inspiration in preparation for the upcoming design charrette. A link was also sent out to the PAT with additional images.
2. Natex presented analysis of existing site conditions, with the following comments from the PAT:
 - a. With increased school capacity, off-street parking will need to be increased as required by City of Houston ordinances. The PAT commented that existing visitor parking is on-street and insufficient; a request was made for separation of teacher and student parking, if possible. Mr. Wong stated a variance may be needed to reduce the required off-street parking as currently required by the City of Houston Building Code ordinances.

- b. The PAT confirmed that most students travel by bus and not very many students walk to school. The student bus drop off area should occur on the south side of the campus, in a secure area.
- c. Natex stated that options for a covered parent pick-up/ drop-off are currently being investigated.
- 3. Natex presented analysis of existing building conditions, with the following comments from the PAT:
 - a. Principal stated that the front entrance needs to be ADA accessible for handicapped relatives of students. The historic image of the front lobby front should be maintained as much as possible.
 - b. It was suggested that the existing location of the elevator is not ideal for handicapped circulation.
 - c. The PAT confirmed that all the existing lockers are used, with a 1 to 1 ratio. With any increase in student capacity, more lockers would be required.
 - d. Concern was voiced over separation of neighborhoods by grade level and how this would impact teachers who teach both middle and high school. It was suggested that learning centers that serve both middle and high school students should be located on level 2.
 - e. The PAT requested that the existing swimming pool remain in the Program since it's required for the underwater robotics classes.
 - f. The PAT asked whether new furniture would be included in the project. A desire was expressed for writable surface tables, as seen in the example photos provided.
 - g. The PAT asked whether natural light was considered in the design. Ms. Jenkins stated that all the learning spaces in the existing building should have windows to the exterior. Natex stated that opening the existing science labs to the corridor as extended learning areas will bring natural light into the corridors.
 - h. The PAT asked whether existing learning center sizes will be increased. Natex stated that this will be dependent on the existing building structure, along with the allocation of the appropriate number of learning centers.
 - i. The idea of an atrium to connect the existing main building and the new addition, improving circulation horizontally and vertically, was well received.
 - j. It was stated that the existing courtyard with the Magnolia trees should remain open to natural sunlight and not be enclosed.
- 4. Mr. Wong stated that the next PAT meeting is March 23rd, the first day back after Spring Break, and may be rescheduled. The design charrette could potentially be scheduled for early April, instead.

ACTION ITEMS:

- 1-01 Prepare for upcoming design charrette (NATEX)
- 1-02 Finalize Ed Specs for approval by PAT/ Principal (P Jenkins)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

- 1. Continue design concepts, layout of spaces, conceptual ideas for renovations and additions.

NEXT PAT MEETING: Monday, March 23, 2015 3:45 pm, Young Women's College Preparatory Academy.
(Confirm date since design charrette may occur instead of March Meeting)



Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

Project Manager

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