



Minutes

2012 Bond Project Advisory Team (PAT) Meeting Young Women's College Preparatory Academy

MEETING #: 9

LOCATION: Young Women's College Preparatory Academy

DATE / TIME: May 20, 2015; 3:45 pm

ATTENDEES: (those marked with a check were present)

✓	Delesa O'Dell Thomas	Principal
	Tabitha Davis	Dean of Students
	Susan Deison	Advisory Council
	Astra Zeno	Teacher
✓	Lori Dunklin	Teacher
	Mariela Niland	Teacher
	Lauren Sims	Student
	Phyllicia Moore	Teacher
✓	Princess Jenkins	HISD
✓	Robert Myers	HISD- Facilities
✓	Carolina Weitzman	Natex Architects
✓	Albert Wong	HISD
✓	Erica Simms	Parent
✓	Erica Dean	Parent
	Jordan Lockridge	Student

	Monica Bowes	Dean of Instruction
	Craig Taylor	Community
	Michael Harris	Advisory Council
✓	Nelva Williamson	Teacher
	Jeremy McGrath	Teacher
	Jose Guevera	Teacher
	Joel Richards	Parent
✓	Anthony Payne	Natex Architects
	Tiffany Burrell	Parent
	Dr. Polly Turner	Advisory Council
	Frank Jones	Advisory Council Member
✓	John Haugen	Natex Architects
	Jasmine Burrell	Student
	Juliette Colvin	Student

PURPOSE: The purpose of this meeting was to review the outcome of discussions at the Design Charrette, the revised floor plans and progress made on the Schematic Design documentation.

AGENDA:

- Review proposed Charrette outcomes – site plan, new gym, security entrance, extended learning areas, improvements to cafeteria and central student union.
- Review proposed floor plans
- Review proposed exterior massing/elevations

DISCUSSION:

1. Natex presented the current design schedule – reiterating that the project is currently in Schematic Design and there will be opportunities to provide input to the design at future PAT meetings.
 - a. The PAT inquired about the expected start and completion of construction. Preliminary dates of construction beginning in 1st quarter of 2016 and finishing in 3rd quarter of 2018, per the Program Schedule, were given.
 - b. PAT queried about the phasing of the project. Natex stated that it is expected the addition will be completed first and the renovation of the existing building will follow in phases.
 - c. Principal Thomas stated that summer school is typically very small, with possibly 4 students only attending this year.

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2. Natex presented the conclusions of the Design Charrette discussions and the current design direction:
 - a. The preferred site plan has a front circular drive and visitor parking, bus drop-off/pick-up lanes behind the gym, new student parking to the east, future redevelopment of the baseball field and interim solutions for running track/soccer/tennis areas.
 - b. The preferred floor plan was the option of a new gymnasium in the addition, due to projected costs and difficulty of expanding the existing Gymnasium. A new Teaching Theatre and Fine Arts Learning Center will be located in this Gymnasium, adjacent to the existing Auditorium.
 - c. In the layout of the new security entrance, Natex stated that the current configuration would be more secure than most new schools, since the receptionist is not located in the lobby but in a separate space behind glass. A visitor is buzzed in through the entry doors, checks in with receptionist and is then buzzed into the rest of the school.
 - d. Extended Learning Areas will be created within the existing building.
 - e. Cafeteria improvements will have increased daylighting and a food court concept.
 - f. PAT members expressed overall satisfaction with the direction of the design, following the Design Charrette.
3. Natex presented the draft proposed floor plans with the following comments from the PAT:
 - a. The College Access Coordinator's office should be moved from a corner on Level 1 and be more accessible to the students.
 - b. The current layout of CTE spaces in the addition is functional, with the Robotics lab having additional space to expand teaching/competitions into the adjacent atrium. The Robotics lab is connected visually and spatially to the other CTE labs through the atrium.
 - c. The PAT appeared to be in agreement with the proposed layout of science labs in the addition.
 - d. The teachers' workroom on Level 1 should become a teacher's workroom/lounge. The teachers' workroom on Level 2 should be moved to the same location on Level 3.
 - e. The administrative office on Level 3, at the north east corner of the existing building, will be for an additional dean, due to the anticipated, increased school capacity.
 - f. The new gymnasium should be an amenity and training facility to help keep 8th graders from leaving the school to go to other high schools. The potential for a fitness area was queried. One set of the existing locker rooms and shower rooms in the basement was suggested as a potential location since only one shower and locker room is required. Natex expressed concern about any new work downstairs so as not to trigger accessibility requirements and exceed budgets. NATEX will look at options for a fitness room.
4. Natex presented building elevations analysis and preliminary massing for the new proposed addition:
 - a. PAT members expressed approval of the aesthetics of the addition and the relationship to the existing building.

ACTION ITEMS:

- 1-01 Prepare for submittal of Schematic Design (NATEX)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Presentation of preliminary Schematic Design submittal.

NEXT PAT MEETING: Monday, June 15, 2015 3:45 pm, Young Women's College Preparatory Academy.



Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

HISD – Construction & Facility Services Project Manager
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9271
Email: awong@houstonisd.org