



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Young Women’s College Preparatory Academy

MEETING #: 14

LOCATION: Young Women’s College Preparatory Academy Library

DATE / TIME: October 26, 2015; 3:30 pm

ATTENDEES: (those marked with a check were present)

✓	Delesa O’Dell Thomas	Principal
✓	Tabitha Davis	Dean of Students
	Susan Deison	Advisory Council
	Astra Zeno	Teacher
✓	Lori Dunklin	Teacher
	Mitchell Hatter	Teacher
	Lauren Sims	Student
✓	Phyllicia Moore	Teacher
✓	Princess Jenkins	HISD
✓	Gabriela Pulido	Dean- Instruction
✓	Carolina Weitzman	NATEX Architects
✓	Albert Wong	HISD
✓	Erica Simms	Parent
	Aaron Horst	Teacher
✓	Eric Ford	HISD

	Jennifer Topper	School Support Officer
	Craig Taylor	Community
	Michael Harris	Advisory Council
✓	Nelva Williamson	Teacher
	Jeremy McGrath	Teacher
✓	Jose Guevera	Teacher
✓	Joel Richards	Parent
✓	Yu Min Liu	NATEX Architects
✓	Keisha Robinson	HISD Magnet Coordinator
	Dr. Polly Turner	Advisory Council
	Frank Jones	Advisory Council Member
✓	E. Hutchins-Taylor	HISD Legal Services
✓	Martina Gallien	Parent
✓	Hailey Thomas	Student
✓	Lori Duncan	Teacher

PURPOSE: The purpose of this meeting was to review and address design options with the PAT group based on the presentation from the last PAT meeting.

AGENDA:

- Review/discuss the updated YWCPA campus/site plan.
- Review/discuss the updated floor plans.
- Review enlarged typical classroom layouts.
- Review building interior views of the Atrium/Fire Curtains.
- Review/discuss LEED applications.
- What to expect at the next PAT Meeting.

DISCUSSION:

1. Natex reviewed the site plan, with no changes from the last PAT meeting. A covered walkway canopy will be shown between the Cafeteria and the Main Building’s Northwest stairwell.
2. Natex reviewed the proposed layout for the Halliburton Room. Principal Thomas indicated that a sink was not needed in this room, but asked the A/E to ensure that there was a countertop. This community room should have a Smart Board, similar to the existing room, with a Marker Board and Tack board mounted on either side.



3. Robotics

- This classroom requires double doors for entry.
- Provide a tack strip around the perimeter of the room.
- YWCPA will confirm how many 220 and 110 electrical outlets the classroom requires. Ceiling outlets were presented as the HISD standard and are a preferred option over floor outlets.

4. All CTE classrooms need to have one sink installed in each room.

5. Classroom - Smart Board

- All existing Smart Boards will be reinstalled at the standard height of 7' minimum above the finished floor.
- Principal Thomas requested that Natex check on the possibility of replacing the existing Smart Boards.
- Natex & Albert Wong to assist with IT and YWCPA to review allocated IT budget.

6. Door – Safety

- All hallway doors in the existing building are to be re-laminated and equipped with new hardware.
- In the new addition, all the doors and hardware will be new, per HISD standards.
- Natex showed a video of an automatic fire barrier screen, with integral doors, to allow for open spaces to provide separation in the event of a fire.

7. LEED

- Using the School as a LEED Training Tool, Natex will work with YWCPA to look at the school curriculum and discuss how to incorporate it into the school design.
- Natex reviewed the LEED Project Goal.
- Natex reviewed the HISD LEED Project's minimum requirements.
- Natex reviewed the project checklist along with the tentative points being pursued.

ACTION ITEMS:

1-01 Natex to submit Interior/Exterior Finishes/Samples to HISD Design for Review

1-02 Natex & Albert Wong to assist with IT and YWCPA to review allocated IT budget.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Update on design development documentation of the YWCPA Project.

NEXT PAT MEETING: Monday November 30, 2015 @ 3:30 pm, Young Women's College Preparatory Academy.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Albert Wong, AIA

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HOUSTON INDEPENDENT SCHOOL DISTRICT

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