

**NOTES**  
**SCHOOL SAFETY AND SECURITY COMMITTEE MEETING**  
**November 2022 Public Meeting**  
**4 p.m. November 2, 2022**

**Welcome and Introductions**

The School Safety and Security Committee held an in-person November 2022 public meeting on November 02, 2022, Chief of Police Pedro Lopez called the meeting to order at 4:00 p.m. Committee and support staff members present are indicated below.

#	Committee Member	Status
1	Millard House II, Superintendent	Present
2	Judith Cruz, Board President	Present
3	Kathy Blueford-Daniels, Trustee	Present
4	Pedro Lopez, Chief Houston ISD PD	Present
5	Troy Finner, Chief HPD	Present
6	George Buenik, Director of Office Public Safety and Homeland Security	Present
7	Carlos Phillips, Principal Washington HS	Present
8	Jennifer Simmons, HISD Teacher	Present
9	Willie Spencer, HISD Sr. Manager, Charter School Business Office	Present
10	Alexis Licata, Officer of Business Logistics and Purchasing Services	Present
11	Yesenia Taylor, General Manager Business Solutions	Present
12	Melissa Guerrero, HISD Parent/Guardian	Absent

#	Support Staff/Presenters	Status
1	Robert Scott, Social & Emotional Learning	Present
2	Erica Graham, HISD Legal Counsel	Present
3	David Thompson, Board Legal Counsel	Present
4	Lisa McBride, Board Legal Counsel	Absent
5	Dorsi Delaney, Contractor Chief of Staff	Absent
6	Lucretia Rogers, Assistant Chief of Police, Houston ISD PD	Present
7	Shamara Garner, Commander Houston ISD PD	Present
8	Janet Villamater	Present

**Approval of Minutes from September 6, 2022, and August 16, 2022**

Upon motion by Kathy Blueford-Daniels, seconded by Willie Spencer the minutes of the September 6, 2022, and August 16, 2022 (special public meeting) School Safety and Security Committee were approved by a vote of 11 out of 11 members present.

No.	Committee Member	Favor	Abstain
1	Millard House II, Superintendent	X	
2	Judith Cruz, Board President	X	
3	Kathy Blueford-Daniels, Trustee	X	
4	Pedro Lopez, Chief Houston ISD PD	X	
5	Troy Finner, Chief HPD	X	
6	George Buenik, Director of Office Public Safety and Homeland Security	X	
7	Carlos Phillips, Principal Washington HS	X	
8	Jennifer Simmons, HISD Teacher	X	
9	Willie Spencer, HISD Sr. Manager, Charter School Business Office	X	
10	Alexis Licata, Officer of Business Logistics and Purchasing Services	X	
11	Yesenia Taylor, General Manager Business Solutions	X	

**Speakers to Agenda Items**

There were no speakers to agenda items.

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**Health/Medical Services Update (Candice Castillo)**

An update was provided information of community low spread of COVID-19 cases, comparison from year 2021 to 2022. To continue to be proactive in ensuring in keeping school campuses to follow the guidelines, reminding protocols that have in place and addressing potential spikes and cases. Presented COVID-19 Dashboard updates, wastewater results, 2022-23 Testing Program and Monkeypox Data.

**Social Emotional Learning Update (Roberta Scott)**

The School Based Healthcare Solutions Network Grant Program is under with Mental Health Service. TCHAT District Mental Health Services are in twenty-six (26) HISD schools, partnering with Baylor College of Medicine and University of Texas. The SEL Department has provided hours of support to the following, Behavior Support, SEL Campus needs assessments, Trainings, Classroom Observations, and one on one student support. Presented 2022-2023 HISD Crisis Calls, Sandy Hook Promise (SSARS). The Hero's Program has been approved; this is a partnership with HISD Police Department. There will be two (2) officers reporting to SEL, tag teaming with Crisis Calls.

**HISD Police Department Update (Assistant Chief Lucretia Rogers)**

Six Radar trailers and Six Handheld Radar Units have been deployed to high traffic school areas and are moved around depending on traffic concerns since the beginning of school. One radar trailer has been permanently assigned to the area of North Forest High School due to increased traffic safety concerns. Police vehicles have strategically been positioned at our larger high schools in an effort assist with safety coverage at our elementary schools as needed. Narcan has been distributed to all sworn personnel and training for its used has been completed by all police officers. Ballistic Shield Training has started, as of now 59 officers had been trained, and training is given twice a week. Intruder Drills, the HISD PD civilian staff are completing unannounced visits to schools with an approximately 15 to 18 drills being completed per week. The HISD PD and Social and Emotional Learning Department continue to work closely to better assist our students with crisis intervention needs within the district.

**Risk Management Update (Alexis Licata)**

Presented information regarding the upcoming 2020-2023 District Audit Report – Texas School Safety Center. Per the Texas Education Code 37.108, section 37.108(b) at least once and every three years, each school district or public junior college district shall conduct a safety and security audit of the district's facilities. The Audit Cycle is from November 1, 2020, to August 31, 2023. The DARtool consists of questions pertaining to district's safety and security audit results. The audit results must be submitted to TxSSC using the online District Audit Reporting Tool due by September 15, 2023.

An academic service memo was sent out on September 9, 2022, regarding weekly door sweeps, specifically requesting that school principals identify a primary and alternate contact responsible for conducting and entering the information into iDelegate. A door sweep template was provided for employees to track and document their weekly door sweeps. Risk Management is working with IT to implement a Power App to allow campuses to electronically enter their weekly door sweep information in real time. This will allow immediate access to show who is in compliant and any deficiencies they may have with exterior doors on their campus.

**ADJOURNMENT TO EXECUTIVE SESSION**

The School Safety and Security Committee adjourned to closed or executive session under Chapter 551 of Texas Government Code, Open Meetings Act, Subsections 551.071, 551.076 and 551.089 at 4:15 p.m. for the purposes stated in the notice of this meeting in order to review the

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TEA Intruder Audits. If any final action, vote, or decision on any matter considered in the closed session was required, such final action, vote, or decision was taken at the open meeting covered by this notice upon the reconvening of this public meeting or at a subsequent public meeting of the board upon notice thereof.

**RECONVENED IN OPEN SESSION IN THE BOARD AUDITORIUM**

The School Safety and Security Committee reconvened the meeting at 5:02 p.m.

**Closing**

The Safety and Security Committee meeting was adjourned at 5:02 p.m.